

## Recommended Books List For General Studies :-

S.No.NameAuthor /Publisher

1An Introduction to the Constitution of India D.D.Basu

2Perspectives on Indian Constitution Edited by Subash Kashyap

3Biology for VIII-X Std NCERT

4Physics for VIII-X Std NCERT

5Chemistry for VIII-X Std NCERT

6Anatomy & Physiology for Nurses Courses Evelyn Pearce

7Know your body Reader's Digest

8An Evolution of Indian Economy I.C.Dhingra (Sultan Chand & Co)

9Indian Economy Dutt & Sundaram

10Economic Survey of India Government of India

11General Principles of World Geography Charles Farro

12Monsoon Asia Charles Farro

13Physical Geography of India for VII - XII Std NCERT

14Any Good School Atlas

15Ancient India for VII-XII Std NCERT

16Medieval India for VII-XII Std NCERT

17Modern India Bipin Chandra

18History of Modern India A.C. Banerjee

19The Hindu & Times of India Newspapers

20Frontline and Political & Economic weekly Periodicals

21Yojana & World Focus Periodicals

22Statistical Methods S.C. Gupta

## Tips: Some Reading Books List For Preliminary Examination:

### For Public Administration preliminary:

- Public Administration - S.R. Mageshwari
- Indian Administration - Ramesh K. Arora
- Indian Constitution - D.D. Basu
- Public Administration - Nicholas Henry
- Public Administration - Lakshmi Kanth For general studies mains

## Modern History - Spectrum

- Economics - Class notes,economics survey,uma kapila (for reference only)
- Polity - Lakshmi Kanth
- Science & Technology - Class Notes
- Statistics - Spectrum Guide
- Geography - Class Notes
- Current Affairs – HINDU & Class notes

## For History:

- NCERT – For Ancient / Medieval / Modern
- Ancient India – Krishna Reddy Guide
- Medieval – Sathish Chandra Volume I & II
- Modern – Bibin Chandra , Grover & Grover

## For Sociology:

- Dictionary – William Peter. Scott
- Dictionary – OXFORD
- Dictionary – Duncken & Mitchell
- IGNOU – All booklets
- Spectrum – Just for Reference
- Class Notes – Compulsory
- Hand Outs given in Class
- NCERT – XI , XII (Selected Pages Only)
- Haralombos > 6th to 10th Science and Social Science
- 11th and 12th History, Geography, Economy, Science, Political Science, Statistics,commerce, Indian Culture and Ethics
- Previous years Question Bank
- TATA MCGRAWHILL General studies Guide (For solving the Questions)
- Any Group – I Guide

## For General Studies:

- History – Ancient , Medieval and modern History -NCERT 10th , 11th&12th
- Modern History - Krishna Reddy Guide
- Economics - Class notes, Prathiyogitha Darpan, economic survey
- Geography - 11th to 12th NCERT
- Certificate Physical
- Geography coaching
- Science - 9th & 10th NCERT
- Mental ability - R.S Agarwal
- Polity - Lakshmi Kanth
- Current Affairs - Hindu
- General knowledge –India year book, manorama year book

## Tips: Some Reading Books List For Mains Examination:

### Books for Preliminary:

- For Geography Preliminary For Public Administration mains
- 6 to 12th NCERT Books
- Physical Geography -Savindra Singh
- Climatology – D.S Lal
- Geography through Maps –Siddartha
- Geographical thought -Majid Hussain
- Human Geographical -Majid Hussain
- Indian Geography – Khullar
- Models & Theories – Siddhartha
- Certificate Physical of Physical and Human geography
- Gocheng leong
- Geography- Orient long men, TTK Atlas, Oxford Atlas > Public Administration NewHorizon - Mohit Batachariya
- Development of Public Administration

- Restructuring of Public Administration

- Local Administration - S.R. Mageshwari

- IIPA - Journal (or) Unique guide

For History:

- IGNOU – Material

- NCERT – For Ancient / Medieval / Modern

- Ancient India – A.L. Bhasam & Romila Thaper

- Medieval – Sathish Chandra Volume I & II

- Modern – Bibin Chandra , Grover & Grover

- Krishna Reddy Guide

For Political Science:

- 8th to 12th NCERT BOOKS

- Political Theory—O.P. Gauba

- Introduction to Indian Constitution —D.D. Basu

- India's Struggle for Independence —Bipan Chandra.

- Our Parliament —S.C. Kashyap

- Indian Government and Politics - B.L.Fadiya

- India's Foreign Policy - J N Dixit

- Comparative Govt. & Politics — V.N. Khanna

- International Politics —Bookhives Set Books

- Regular issues of Frontline & World Focus (magazine)

- Newspaper - The Hindu

For Sociology:

- Class Notes

- Haralombos

- IGNOU – Selected topics only

For Psychology:

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Morgan and King

- Baran
- Smith and Passer

NCERT – XI, XII

For Geography:

- NCERT Books 10th, 11th & 12th
- Physical Geography - Savindra Singh

Spectrum Mains

- Climatology – D.S Lal
- Indian Geography - Khullar

- Models & Theories - Siddhartha
- Certificate Physical - Gocheng leong

Geography

- Orient long men
- Oxford Atlas
- TTK Atlas

Recommended Books List For Public Administration:-

INDIA ADMINISTRATION :: PAPER - I

Chapter-I

:Introduction Mohit Bhattacharya: New Horizons of Public Administration Nicholas Henry : Public Administration and Public Affairs Special Issues of Indian Journal of Public Administration

Chapter-II

: Theories of Administration D. Ravindra Prasad, V.S. Prasad and P. Satyanarayana :Administrative Thinkers D. Gvishiani Organisation and Management: A Critique of Western Theories.

Chapter-III

: Structure of Public Organisations :R.K. Jain : Public Sector Undertakings; and Mohit Bhattacharya : New Horizons of Public Administration

Chapter-IV

: Administrative Behaviour Paul Hersey : Organisational Behaviour OR Stephen P. Robbin : Organisational Behaviour

Chapter-V

: Accountability and Control: Mohit Bhattacharya : New Horizons of Public Administration Special Issues of Indian Journal of Public Administration on Accountability

Chapter-VI

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Administrative Law:Massey :Administrative LawORM.P. Jain :Administrative Law

Chapter-VII

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Administrative Reforms:P.R. Dubbashi : Administrative Reforms

G.E. Gaiden :Administrative Reforms

Chapter-VIII

Comparative Public Administration:Ferrel Heady : Public Administration-A ComparativePerspectiveORR.K. Arora : Comparative Public Administration

Chapter-IX

:  
Development Administration:Ferrel Heady : Public Administration - A ComparativePerspectiveORR.K. Arora : Comparative Public Administration

Chapter-X:

Public Policy :IGNOU Lessons on Public PolicyR. K. Sapra : Public Policy

Chapter-XI:

Personnel Administration:O Glenn :Stahl : Public Personnel AdministrationS. L. Goel : Personnel Administration in India.

Chapter-XII:

Financial AdministrationM. J. K. Thavaraj :Public Financial AdministrationORG.S. Lal :Financial Administration in IndiaIGNOU Lessons on Financial Administration

INDIA ADMINISTRATION :: PAPER II

Chapter-I

:IntroductionEvolution of Indian Administration:B.N. Puri : Administrative History of India (Vol. I, II and III).

Chapter-II

:Constitutional Framework:D. D. Basu : An Introduction to the Constitution of India.

Chapter-III

Union Government and Administration:

PAPER - I SECTION A : PHYSICAL GEOGRAPHYS.No.Descriptions

1Geomorphology :Physical Geography by Strahler & Strahler Principles of Geomorphology by W.D. ThornburyPhysical Geography - Made Simple, Rupa Publisher Physical Geography in Diagrams by BennettPhysical Geography by Savindra SinghGeomorphology by Savindra Singh2Climatology :Climatology by D.S.LalGeneral Climatology by CritchfieldPhysical Geography - Made Simple, Rupa Publisher Physical Geography by Strahler & Strahler 3Oceanography :Oceanography by Sharma & Vatal, NCERTPhysical Geography by Savindra Singh4Biogeography :Physical Geography - Made Simple, Rupa Publisher Physical Geography by Strahler & Strahler

SECTION B : HUMAN GEOGRAPHY

1Perspectives in Human Geography :Evolution of Geographic Thought by Majid Husain2Economic Geography :Economic Geography by Hertshorn & Alexander Economic and Social Geography - Made Simple by Rupa Publisher Agricultural Geography by Masjid Husain3Population Settlement Geography :Human Geography by Majid HusainUrbanization & Urban Systems in India by RamachandranEconomic and Social Geography - Made Simple, Rupa PublishersA Geography by Population by R.C. Chandna4Regional Planning:Regional Planning - by Chand & Puri5Environmental Geography:Environmental Geography by Savindra SinghEnvironmental Awareness by R.C.ChandnaEnvironmental Geography by Saxena6Models, Theories and Laws in Human Geography :Economic and Social Geography - Made Simple, Rupa Publisher Political Geography by R.D.DixitMAP QUESTIONS - Any School level atlas and the maps given in the above mentioned books

PAPER - II SECTION A : GEOGRAPHY OF INDIA

