

Cognizant Onboarding

- Your Help Guide to Login

Registration & Login process – Onboarding Application

Step 1: Click on “OneCognizant” from Welcome mailer

Step 2: For all first time users click ‘New User Register here’



Registration process

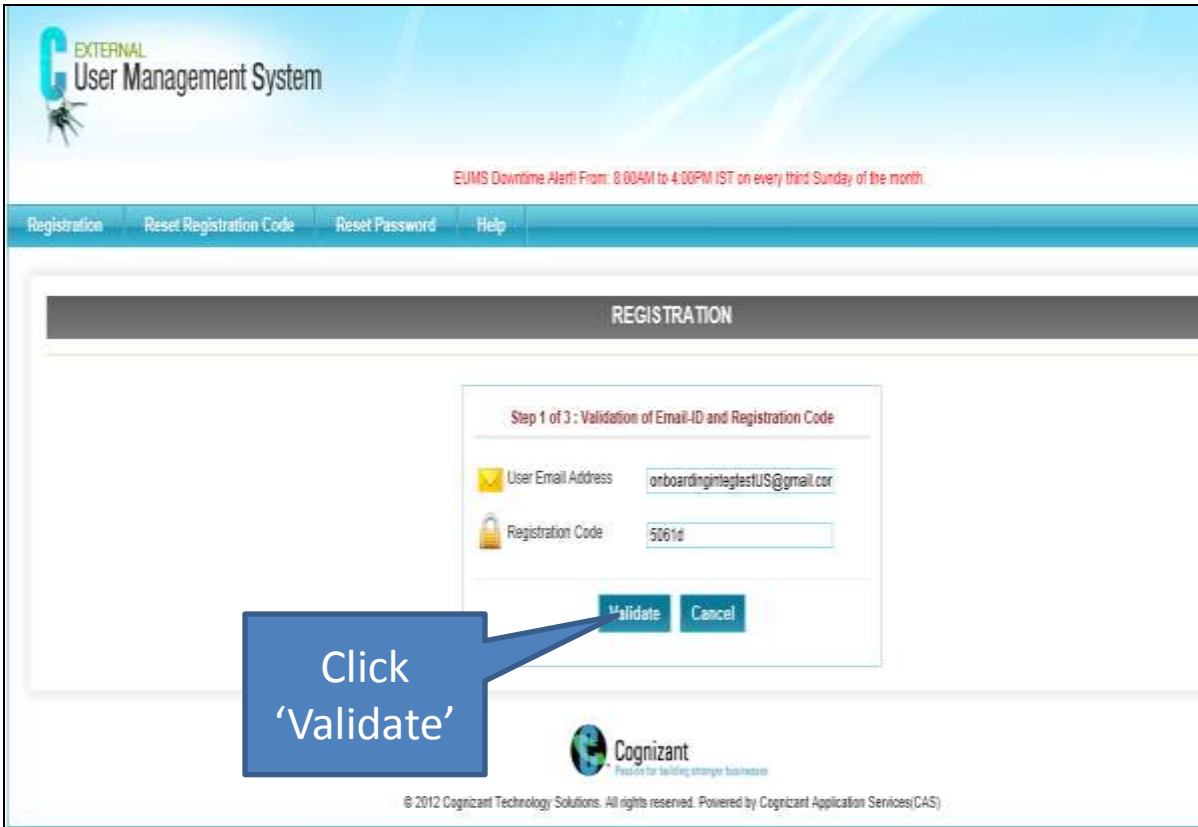
Step 3 : Validating email address and Registration code

Please refer to the welcome mailer for the Registration code

The screenshot shows the 'EXTERNAL User Management System' interface. At the top, there is a navigation bar with links: 'Registration', 'Reset Registration Code', 'Reset Password', and 'Help'. Below this is a red alert banner: 'EUMS Downtime Alert! From: 8:00AM to 4:00PM IST on every third Sunday of the month.' The main content area is titled 'REGISTRATION'. It displays 'Step 1 of 3 : Validation of Email-ID and Registration Code'. There are two input fields: 'User Email Address' with the value 'onboardingintegtestUS@gmail.com' and 'Registration Code' which is empty. Below the fields are 'Validate' and 'Cancel' buttons. A blue callout bubble points to the 'Registration Code' field with the text 'Enter 'Registration code''.

Registration process - Validating Registration code

- Validate 'Registration code'



The screenshot displays the 'EXTERNAL User Management System' interface. At the top, a red banner indicates a 'EUMS Downtime Alert! From: 8:00AM to 4:00PM IST on every third Sunday of the month.' Below this is a navigation bar with links: 'Registration', 'Reset Registration Code', 'Reset Password', and 'Help'. The main content area is titled 'REGISTRATION' and shows 'Step 1 of 3 : Validation of Email-ID and Registration Code'. The form contains two input fields: 'User Email Address' with the value 'onboardingintegtestUS@gmail.com' and 'Registration Code' with the value '5061d'. Below these fields are 'Validate' and 'Cancel' buttons. A blue callout box with a pointer to the 'Validate' button contains the text 'Click 'Validate''. The Cognizant logo and tagline 'Passion for building stronger businesses' are at the bottom, along with the copyright notice '© 2012 Cognizant Technology Solutions. All rights reserved. Powered by Cognizant Application Services(CAS)'.

EXTERNAL User Management System

EUMS Downtime Alert! From: 8:00AM to 4:00PM IST on every third Sunday of the month.

Registration Reset Registration Code Reset Password Help

REGISTRATION

Step 1 of 3 : Validation of Email-ID and Registration Code

User Email Address onboardingintegtestUS@gmail.com

Registration Code 5061d

Validate Cancel

Click 'Validate'

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Registration process – Creating Password

Step 4: Create a password

The screenshot shows the 'EXTERNAL User Management System' registration interface. At the top, a red alert banner states: 'EUMS Downtime Alert! From: 8:00AM to 4:00PM IST on every third Sunday of the month.' Below this is a navigation bar with links: 'Registration', 'Reset Registration Code', 'Reset Password', and 'Help'. The main content area is titled 'REGISTRATION' and displays 'Step 2 of 3 : Create Username & Password'. The 'User Name' field is populated with 'onboardingintegtestUS@gmail.com'. The 'New Password' and 'Confirm Password' fields are empty. A blue callout box titled 'Password Policy' points to the 'New Password' field, listing requirements: 'Please enter a password meeting ALL the below mentioned policies. ▶ Atleast 8 characters ▶ Must not use your UserName ▶ Atleast 1 English Alphabets (A-Z, a-z) ▶ Atleast 1 Numerals (0-9) ▶ Atleast 1 Special Characters (such as !, #, \$, %)'.

EXTERNAL User Management System

EUMS Downtime Alert! From: 8:00AM to 4:00PM IST on every third Sunday of the month.

Registration Reset Registration Code Reset Password Help

REGISTRATION

Step 2 of 3 : Create Username & Password

User Name onboardingintegtestUS@gmail.com

New Password

Confirm Password

Register Cancel

Password Policy

Please enter a password meeting ALL the below mentioned policies.

- ▶ Atleast 8 characters
- ▶ Must not use your UserName
- ▶ Atleast 1 English Alphabets (A-Z, a-z)
- ▶ Atleast 1 Numerals (0-9)
- ▶ Atleast 1 Special Characters (such as !, #, \$, %)

Enter 'Password'

Registration process – creating password

Step 5 : Complete the Registration process

The screenshot shows the 'EXTERNAL User Management System' interface. At the top, there is a navigation bar with links: 'Registration', 'Reset Registration Code', 'Reset Password', and 'Help'. Below this, a red alert message states: 'EUNS Downtime Alert! From: 2:00AM to 4:00PM IST on every third Sunday of the month.' The main content area is titled 'REGISTRATION' and displays 'Step 2 of 3 : Create Username & Password'. The form contains three input fields: 'User Name' with the value 'onboardingintegtestUS@gmail.com', 'New Password' with masked characters, and 'Confirm Password' also with masked characters. At the bottom of the form are two buttons: 'Register' and 'Cancel'. A blue callout box points to the 'Register' button with the text 'Click on Register'.

Click on
Register

Login process to 1C Onboarding Application

Step 6: On clicking Registered Users 'Click here' New Hire will be asked to enter the credentials to login to 1C Onboarding



Login process to 1C Onboarding

Step 7: New Hire should enter the user id and password to login to 1C Onboarding

Sign in to Cognizant

New User [Register here](#) | [Reset Registration Code](#)

User ID

Password

[Log-in](#)

[Reset Password ?](#)

Enter the
'password'

Reset
Password

RESET 'Registration code'

To Reset 'Registration code'

Reset
'Registration
code'



Reset Registration code

- Enter email address; Click on Submit
- New welcome mailer will be sent
- Use the new registration code and follow steps 1 to 7

EXTERNAL User Management System

EUMS Downtime Alert! From: 8:00AM to 4:00PM IST on every third Sunday of the month.

Registration Reset Registration Code Reset Password Help

RESET REGISTRATION CODE

Step 1 of 1 : Reset Registration code

User Email Address onboardingintegtestUS@gmail.com

Submit Cancel

Reset Password

- Enter email address and authentication key from the welcome mailer.

EXTERNAL
User Management System

EUMS Downtime Alert! From: 8:00AM to 4:00PM IST on every third Sunday of the month.

Registration Reset Registration Code Reset Password Help

RESET PASSWORD

Step 1 of 2: Validate Email Address And Authentication Key

Email Address

Authentication Key

Validate Cancel

Click
Reset
Password

Enter
'Authentication
Key'

Enter
'Email
address'

Click
'Validate'