

**Ward
Aaronic Priesthood
and
Varsity
Startup Guidebook**



Advisor

Ward

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and
Varsity
Startup Guidebook**



Assistant Advisor

Ward

**Our Mission
Is
To Raise Up
Great Spiritual Leaders**

The Purposes of the Aaronic Priesthood

The mission of the Aaronic Priesthood is to help each young man---

- Become converted to the gospel of Jesus Christ and live by its teachings.
- Magnify priesthood callings and fill the responsibilities of his priesthood office.
- Give meaningful service.
- Prepare to receive the Melchizedek Priesthood and temple ordinances.
- Commit to, prepare for, and serve an honorable full-time mission.
- Prepare to become a worthy husband and father.

Ward Scouting Advisor Planner

Like many successful businesses
outstanding Scouting groups come from
wise planning,
positive activities,
persistent and determined effort,
and follow-up.

Who would build a beautiful home
without first a blueprint?

Varsity Activity Areas

Advancement

High Adventure/Sports Activities

Personal Development

Service

Special Programs and Events

Advisor Please Note

Prepare this Scouting Leader Guidebook
and your materials
for your successor;
so that when you complete your work,
the young men of the ward
may benefit from a continued,
truly life-changing Scouting experience.

Scouting is the activity arm
of the Priesthood

I teach them
correct
principles
and they
govern
themselves.

Joseph Smith, Jr.

Our Ward and Stake

Scouting Goals

Every leader basic trained
Every young man advance
one rank,
and earn at least
three merit badges
every six months....or BETTER

Checklist for *Successful Ward Scouting*

- Provide two-deep quality leadership and where possible three-deep leadership in all Scouting units.
- Scouting leader job descriptions are made available when each new leader is called.
- Ward Leadership Guidebooks, unit program, activity and appropriate organizational support materials are maintained by each leader, later to be turned over to his successor; thereby maintaining the programs planned, and drawing upon the evaluations and histories.
- Leaders read The LDS Scouting Handbook and provide for its implementation.
- A checklist is maintained to ensure that each leader is *Fast Start*, *Basic Trained*, and *Advance Trained*. Ask for stake assistance soon after calls are given.
- A ward Key Scout Leaders Meeting is held monthly for all Scouting leaders.
- All leaders attend District Roundtable each month for all Scouting organizations.
- A complete and balanced program is implemented as guideline in organizational support materials.
- Leaders and Young men plan and have activities approved at least three months in advance, including alternate plans, and project calendars tentatively for one year.
- Coordinate ward planning with stake, District and Council calendars.
- Provide adequate committee support for leaders, maintained and active.
- Maintain a current Personal Achievement Record and a complete roster on all boys and their progress.
- Each young man advances at least one Scout rank and receives one merit badge every six months.
- Courts of Honor are attended by all leaders to show support for young men. See Stake calendar.
- Recharter, and register all active boys, particularly those who move in during the year. This is important for purposes of leaders' and boys' liability and insurance coverage.
- Tour Permits are mandatory for all outside the ward activities that involve travel, approved TWO WEEKS in advance at the Scout office.
- Well in advance, plan and provide for one summer extended outing, a 3-5 day activity each year, for Scouting, Varsity and Venturing units. Some units may be combined.
- Assist young men to earn the necessary funds through employment for extended summer outings.
- If necessary provide for one major fund raising opportunity to support the summer activity.
- Leaders and Scout units should be uniformed to the extent possible.
- Share this information with Scouting leaders.
- **Goal for the year: a Quality Unit Award earned by each ward Scouting unit.**
- **Rule One: Have Fun.**

The ultimate purpose of Scouting is to raise up great spiritual leaders. President Spencer W. Kimball.

A Ward Scouting Success Story

President Sabins, Brother Olpin, and President Rogel, I thought you would find this inspiring -- from former assistant Scoutmaster, Chris Bauer, who recently moved out of the Stake. I'm going to give it to my Scout leaders, and please feel free to pass it on to anyone.

Lamar,

You asked about what we did in our ward to really get the Scouts going. I'm sorry it's taken me so long to get back with you. Here's what I think happened in our case.

1 The young men are excited about scouting. I'm not totally sure how this happened, but it did and it was a big part of the success of the program.

2 The leaders worked hard. I'm not really talking about myself here. I am mostly talking about the Troop Committee--the behind the scenes people. Our bishopric, through inspiration, selected some of the best people in our ward to work on the troop committee, and they did their jobs well, sometimes having weekly meetings to get everything working. Brother Bronson, the Scoutmaster, and Brother Wilson, the Varsity leader, as well as Brother Elmer (the YM President) worked really hard. They coordinated exciting activities with the boys that helped keep their interest, and at the same time, they led activities that helped the young men advance. All the leaders tried to attend the Roundtable meetings, especially when they used to be on a night different than our regular scout night.

3 Each boy got individual attention. This was easy in our ward where we have an almost one-to-one leader/scout ratio. We would regularly get with each boy to see where he was and where he wanted to go, and then we would help him get there. Also, we tried to get each boy into a Board of Review before a Court of Honor, even if he was not advancing. Here, he could set goals not just with his Scoutmaster, but with other leaders from the troop committee.

4 The parents got involved. This was tough, but to start, we had to show the parents the Courts of Honor were not just like our weekly scout meetings. They are special meetings, and as parents started to realize they were a big deal to the boys, they came and supported them. I think this helped as the young men worked between Courts of Honor--they had parents supporting them who could look forward to the Court of Honor with anticipation just like their son.

5 The bishopric was totally behind the boys. The bishop and his counselors would attend each Court of Honor and one would regularly attend Roundtable. They also announced the boys' successes in our Sunday meetings--I think that really boosted the boys' enthusiasm. Also, toward the end, we had ward members coming to Courts of Honor that were not even called into the Young Men program--they just came to support our troop.

6 We regularly got merit badge counselors from the ward membership. Brother Wilson was the best at this. He would stand up in priesthood meeting on Sunday and ask for a merit badge counselor to volunteer for whatever merit badge his scout was to be working on. Then, Brother Murdock (troop committee chairman) would be right there with the form for the volunteer to fill out, which he would promptly take into the Scout Office.

7 We rarely if ever played basketball on scout night. The Boy Scouts never did. We had a lot of fun, and we played, but it was almost always with advancement in mind. One night, we just took off up the canyon (Rock Canyon) and tried to build a fire. The boys loved it--it started to rain, we got soaked, and the fire never started, but we had a blast. Before the rain started, we had a ward member who was studying botany at BYU show the boys natural plant life. They

enjoyed that, and the whole activity helped them pass off requirements. Another time, we took them to the pool at Provo Rec Center. They had a great time swimming, and we had them pass off requirements for their rank advancements and for their swimming merit badge. Another night, we ran a mile and did push-ups and sit-ups as a fitness test for Personal Fitness merit badge. The boys enjoyed all these activities and others just as much if not more than basketball (which I think would have been fun too), but they helped them pass off requirements. Also, the skills we learned doing these and other activities paid off on campouts later on. One of these was the Camporee a few weekends ago, where the boys used rifle shooting skills, tent set-up skills, lashing skills, and cooking skills they had gained to get a superior rating (and the best overall score in the camp). These kinds of experiences help to keep the young men excited about learning more scout-type stuff. So, Lamar, that's what happened as best as I can recollect. There's probably more we could have done, and we probably made some mistakes, but we were trying our best, as I believe the other leaders and scouts in are stake are doing. I am grateful the Lord blessed us in all the ways He did.

Winning the contest (Stake Scout Court of Honor First Place for the scout year) was huge for the boys, and it was exciting for the leaders too. I believe, though, that all the work we put in to getting to that point and all the experiences we had along the way are the real reward--at least for me. My side of it all was to help teach the young men to be obedient to the commandments and prepare to receive the Melchizedek Priesthood, go to the temple, serve honorable missions, marry for eternity, and endure to the end. I wanted to teach them to put the Lord first, and He will bless us according to our needs. I wanted to teach them to recognize the promptings of the Spirit in their daily lives and heed those promptings.

I hope I have made at least a small impression on them in these areas. The scouting program, in many ways, gave me opportunities to teach these things.

Thanks for all your help,
Christopher A. Bauer

Ward Young Mens Presidency Second Counselor/ Teachers & Varsity Advisors Guidebook Contents

**The following materials are included in this guidebook,
or are listed for inclusion, preferably in a 3" looseleaf binder:**

**Ward Young Mens First Counselor/
Teachers Quorum & Varsity Advisor**

- Preface pages
- I teach them correct principles
- Ward and Stake Goals
- Scouting Success Checklist
- Ward Success Story
- Ward YM Counselor/Varsity Advisor Guidebook Contents
- Stake Scouting Objectives and Goals for 200_ to 200_
- LDS Scouting Organization Chart
- Personal Achievement Record
- Ward YM Counselor/Teachers Quorum & Varsity Advisors Position Descriptions

Young Men Leadership

Teachers/ Varsity

Varsity Team Leadership

- Varsity Team Captain
- Varsity Team Co-Captain
- Varsity Team Advancement Program Manager
- Varsity Team High-Adventure Program Manager
- Varsity Team Sports Program Manager
- Varsity Team Personal Development Program Manager
- Varsity Team Service Program Manager
- Varsity Team Special Programs and Events Manager
- Varsity Team Squad Leader
- Squad Leader

Eagle

- Eagle Projects Approved List
- Life To Eagle Packet
- Life To Eagle Completed Sample
- Life To Eagle Worksheet

Court of Honor Competition Points System

National Quality Unit Award

Priesthood

- Teachers Quorum President Responsibilities
- Priesthood Quorum Agenda
- Priesthood Class Presidency Meeting Agenda
- Ward YM/YW Committee Meeting Agenda

Varsity Meeting Agendas and Materials

- Varsity Team Action Agenda
- Varsity Activity Planner Worksheet
- Varsity Annual Planner Worksheet
- Merit Badge Counselor Form
- Key Scout Leaders Meeting Agenda

BSA Varsity Materials to include with this Guidebook

Many forms are available at Scout Service Center at

<http://www.unpcbsa.org/forms.html>, and see website order form.

Varsity Scout Leader Guidebook	#34827A
Varsity-Venturer Program Features Vol. 1	#34837
Volume 2	#34838
Volume 3	#34839
The Boy Scout Handbook	#33105
Guide to Safe Scouting	#34416B
BSA Adult Application Form (&/for merit badge counselors)	TBA
Varsity Application	TBA
Varsity National Quality Unit Award Form	TBA
Local Tour Permit Application	TBA
Eagle Advancement Requirements	TBA
Current Council Calendar	TBA/ Council Website
Council available Basic and Advanced Training Schedule	TBA/ Council website
Varsity Scout Fast Start Video	AV02V004

LDS Handbooks and Materials to include with this Guidebook

Available from Church Distribution/Stake

- Church Handbook of Instruction Book 2
- Scouting Handbook
- Current Stake Calendar
- The Strength of Youth booklet
- Duty to God Application
- On My Honor Application (Youth And Adult)

Articles

- The Magic of Merit Badges
- The Carrot or the Stick
- An Effective Court of Honor Point System
- The Right to Inspiration

Stake Scouting

Objectives and Goals for 200_ to 200_ (Sample)

(Sample)

Purposes of the Aaronic Priesthood:

- Become converted to the Gospel of Jesus Christ and live by its teachings.*
- Magnify priesthood callings and fill the responsibilities of his priesthood office.*
- Give meaningful service.*
- Prepare to receive the Melchizedek Priesthood and temple ordinances.*
- Commit to, prepare for, and serve an honorable full-time mission.*
- Prepare to become a worthy husband and father.*

Mission of the Boy Scouts of America: to serve others by helping to instill values in young people and, in other ways, to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based in the Scout Oath and Law.

Aims of Scouting: to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Objectives and Goals: Significantly Raising Our Vision

Start Goal Who Completed

Objective 1

Develop all Stake Leaders to Become Effective in Meeting Each Ward's Needs.

Goals

A.	Fill all essential stake leader positions.	-----	-----	HC/Stk YM Prsdcy	-----
B.	All stake leaders Fast Start, Basic and Advanced trained.	-----	-----	Council/District	-----
C.	Stake leaders fully functioning, visiting and reporting.	-----	-----	HC/Stk YM Prsdcy	-----
D.	Leaders receive Round Table instruction monthly.	-----	-----	Stk YM Prsdcy/ District	-----
E.	Calendared/budgeted for one year, detailed three months ahead.	-----	-----	Stk YM Prsdcy	-----

Objective 2

Train 95% of all Ward Leaders Each Year.

Goals

A.	Fast Start trained within two weeks of leader's call	-----	-----	Stk YM Prsdcy/Commrs	-----
B.	Basic Trained within one months of call.	-----	-----	Stk YM Prsdcy/Commrs	-----
C.	Advanced Trained where possible.	-----	-----	Stk YM Prsdcy/Commrs	-----
D.	Offer current training prior to each Stake Court of Honor.	-----	-----	Stk YM Prsdcy/Commrs	-----
E.	Train individual wards as needed.	-----	-----	Stk YM Prsdcy/Commrs	-----
F.	Develop shadow leadership.	-----	-----	Stk YM Prsdcy/Commrs	-----
G.	Strongly encourage monthly District Round Table participation for Charter Representatives (CRs) and all scouting leaders to receive current information and training upgrades.	-----	-----	Stk YM Prsdcy/Commrs	-----
H.	Commissioners give ongoing periodic personal support.	-----	-----	Stk YM Prsdcy/Commrs	-----

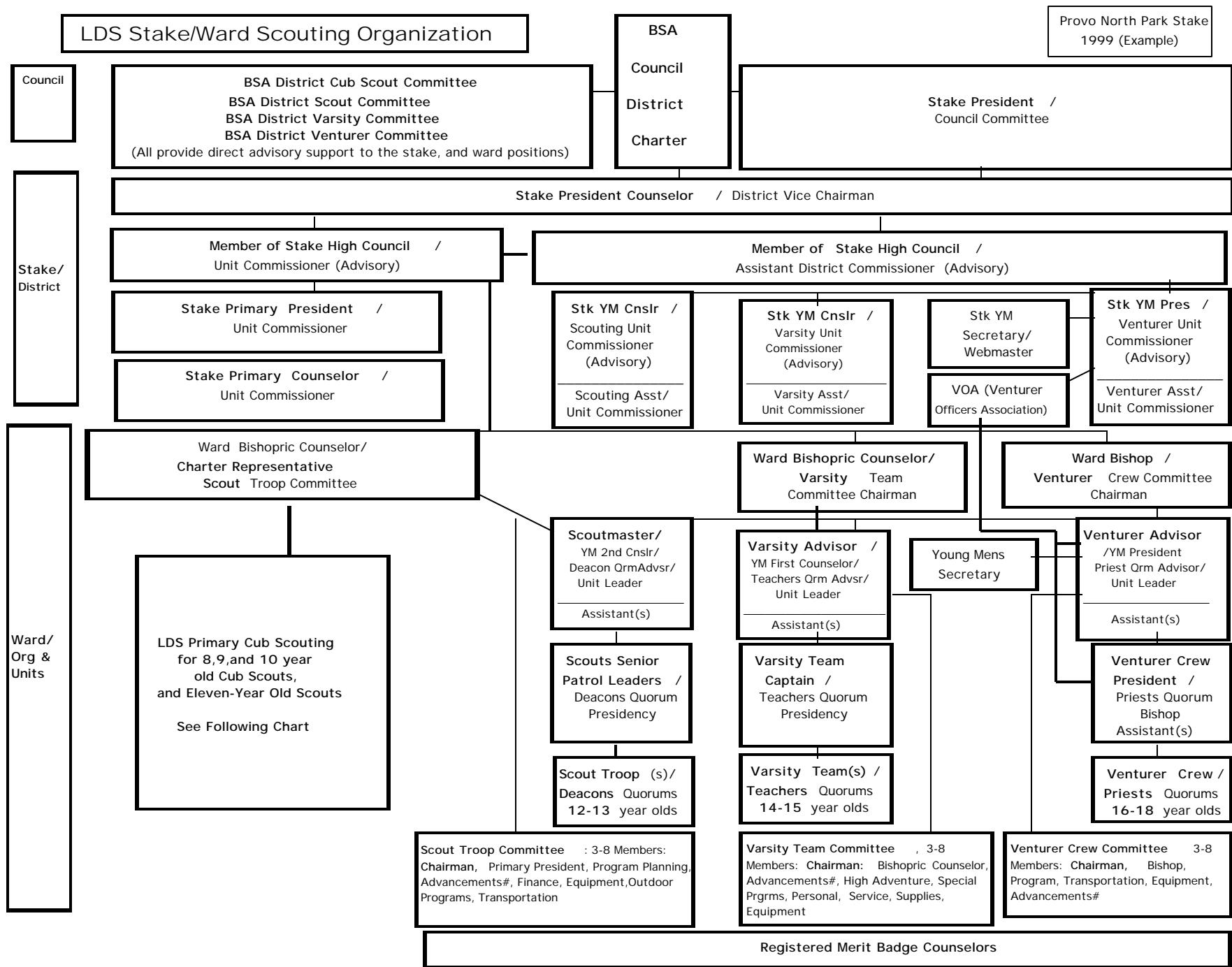
Objective 3

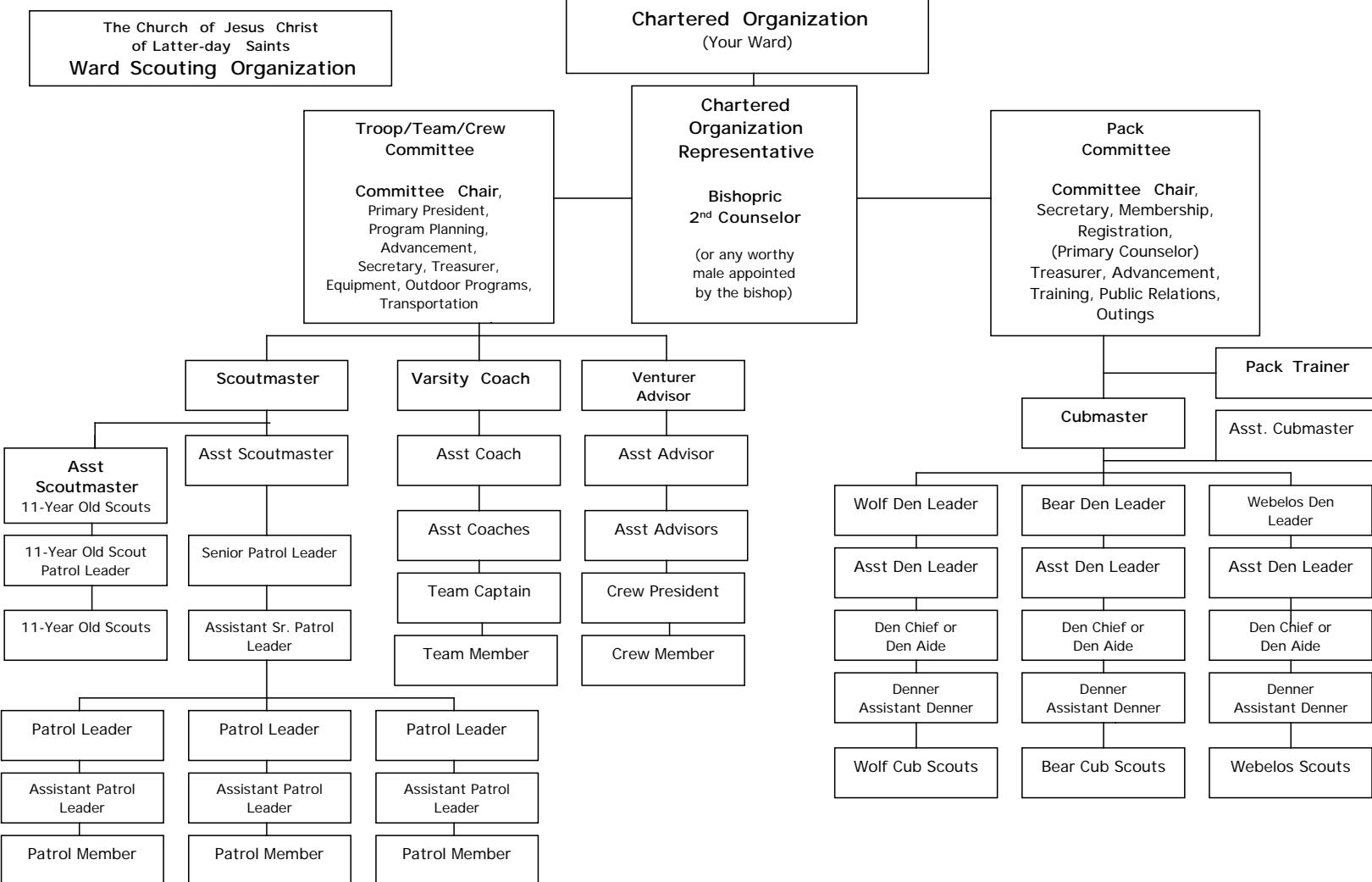
Develop Exceptional Programs.

Goals

A.	Develop life-changing, positively memorable and leadership experiences for each young man.	-----	-----	All leadership	-----
B.	By providing CR instruction manual to each ward with follow-up one month later.	-----	-----	HC	-----
C.	By providing Venturer Leader Program Manuals to each ward with follow-up one month later.	-----	-----	HC/Ventr Comm	-----
D.	By providing Varsity Leader Program Manuals to each ward with follow-up one month later.	-----	-----	HC/Vars Comm	-----
E.	By providing Scouting Leader Program Manuals to each ward with follow-up one month later.	-----	-----	HC/Scout Comm	-----
F.	Bishops call 2-3 deep unit leadership, knowledgeable, exemplary.	-----	-----	BP/CORs	-----
G.	Ward units plan calendars to six months in advance---3 months detailed, using program materials.	-----	-----	CRs, Wd YM Prsdcy	-----
H.	Use Ward Key Scout Leaders Meeting to Coordinate activities.	-----	-----	CRs, Wd ldrship	-----
I.	Utilize Merit Badge Counselor information available from stake.	-----	-----	CRs, Stk YM Prsdcy	-----
J.	Fulfill Unit Quality Awards requirements.	-----	-----	CRs, Wd ldrship	-----
K.	Be sensitive to fulfill young men's individual needs.	-----	-----	All leadership	-----
L.	Leaders act creatively to identify YM merit badge requirements.	-----	-----	CRs/Wd ldrs	-----
M.	Raise up great spiritual leaders.	-----	-----	All leadership	-----

<u>Stake Objectives and Goals</u>	<u>Start</u>	<u>Goal</u>	<u>Who</u>	<u>Completed</u>
Objective 4 Goals				
Increase Advancements, Awards and Make Courts of Honor More Effective				
A. Increase Ward Quality Awards from ____% (200_) to ____% (200_)	____	____	CRs, Stk YM Prsdcy	_____
B. Increase by 20% the number of rank advancements in each ward.	____	____	All leadership	_____
C. Increase by 20% the number of young men receiving Varsity and Venturer awards.	____	____	All leadership	_____
D. Increase by 40% Young men receiving On My Honor and Duty to God Awards.	____	____	All leadership	_____
E. Increase number of Eagle/Palm, Ranger, Venturer Silver Awards.	____	____	All leadership	_____
G. Each young man advance at least one rank and earn at least one or more merit badges every six months.	____	____	All leadership	_____
F. Increase the number of leaders receiving adult leadership awards.	____	____	CRs	_____
H. Stake Courts of Honor will provide:				
Strong advancement and awards incentives.	____	____	Stk YM Prsdcy	_____
Strong high profile personal and group recognitions.	____	____	Stk YM Prsdcy	_____
Fun, exciting, competitive, brotherhood unity spirit.	____	____	Stk YM Prsdcy	_____
An awareness of each ward's activities.	____	____	Stk YM Prsdcy	_____
Visionary, uplifting, rewarding experiences.	____	____	Stk YM Prsdcy	_____
Introduction of New Scouts into Courts of Honor	____	____	Stk YM Prsdcy	_____
An annual Cub Scout Preview.	____	____	Stk YM Prsdcy	_____
Incentives for Varsity and Venturing.	____	____	Stk YM Prsdcy	_____
Periodic introduction of missionary work experiences.	____	____	Stk YM Prsdcy	_____
Periodic adult advanced training experience reports.	____	____	Stk YM Prsdcy	_____
I. One of the best continuous Courts of Honor in the area.	____	____	All leadership	_____
Objective 5 Goals				
Create a Significant Stake Web Site				
A. Develop an effective media of communication and information.	____	____	Stk YM Presidency/Sec	_____
B. Provide recognition, accounting, activity awareness, current news and information.	____	____	Stk YM Presidency/Sec	_____
C. Provide current calendar items of Stake, District and Council events, training, and Round Tables.	____	____	Stk YM Presidency/Sec	_____
D. Give current Courts of Honor results, awards, advancements.	____	____	Stk YM Presidency/Sec	_____
E. Show Eagle, Palms, Star, Life, Gold, Silver, Bronze awards, MVP's, prizes.	____	____	Stk YM Presidency/Sec	_____
E. Make Merit Badge Counselor information available to wards.	____	____	Stk YM Presidency/Sec	_____
F. Feature Young men achievements.	____	____	Stk YM Presidency/Sec	_____
G. List young men actually on record from each ward.	____	____	Stk YM Presidency/Sec	_____
H. Offer success stories, events, stake messages.	____	____	Stk YM Presidency/Sec	_____
I. Give helpful information: stake objectives, goals, missionaries called.	____	____	Stk YM Presidency/Sec	_____
J. Make Scouting Registration and Tour Permits downloadable.	____	____	Stk YM Presidency/Sec	_____
K. Uniforms availability.	____	____	Stk YM Presidency/Sec	_____
L. Share significant information with other internet scouting organizations.	____	____	Stk YM Presidency/Sec	_____
Objective 6 Goals				
Develop an Outstanding VOA (Venturer Officers Association)				
A. Structure and develop an inter-organization to and carry out business and exciting activities in behalf of all stake Venturers.	____	____	Vent Comm/Wd YM Pres	_____
B. Develop a strong, effective leadership and fully operational VOA.	____	____	Vent Comm/Wd YM Pres	_____
C. Generate participation by ward YM Presidents and Crews Presidents and Crew Vice Presidents from each ward.	____	____	Vent Comm/Wd YM Pres	_____
D. Each ward will be fully represented in each meeting as calendared.	____	____	Vent Comm/Wd YM Pres	_____
E. With YM as the leaders, determine the business and activities followed by close shadow leadership assistance.	____	____	Vent Comm/Wd YM Pres	_____
F. Direct exceptional activities towards young mens' interests.	____	____	Vent Comm/Wd YM Pres	_____
G. Develop Codes and Bylaws.	____	____	Vent Comm/Wd YM Pres	_____
H. Strengthen brotherhood and association of YM leaders and wards.	____	____	Vent Comm/Wd YM Pres	_____
I. Encourage and help all stake inactives to participate.	____	____	Vent Comm/Wd YM Pres	_____
Objective 7 Goals				
Encourage Increased Missionary Activity.				
A. Support appropriate motivation and guidelines to transition from scouting to the missionary experience, thereby increasing missionaries going into the field from ____% (200_) to ____% (200_)	____	____	Wd/Stk YM Prsdcy	_____
B. Encourage missionary-type opportunities in each ward.	____	____	Wd/Stk YM Prsdcy	_____
C. Missionaries relate their mission experiences to Courts of Honor.	____	____	Stk YM Prsdcy	_____





Personal Achievement Record for Ward Scouting and Aaronic Priesthood

(Full Name)

Birth date _____

Date Record Begun _____

Phone _____

Email address _____

This record is coordinately kept in two copies, (1) by the Charter Representative, and (2) by each Scout leader during Scout's advancements and updated every six months by both; also reviewed during six-month bishopric interviews and some Key Scout Leaders Meetings.

Scouting Objectives: each Scout advances one rank and earns three merit badges, or better, every six months.

For He will give unto the faithful line upon line, precept upon precept; and I will try you and prove you herewith.

D&C 98:12

Baptized	Second Class Rank	First Class Rank
Cub Scouting: 8-10	1. Map compass use _____	1. Finding your way _____
Bobcat Age 8	2. Map compass hike _____	2. Orienteering _____
Wolf Age 8	3. Troop/patrol activities _____	3. Troop/patrol activities _____
Cub Scout Denner	4. Woods tools _____	4. Camp cooking _____
Cub Scout Asst Denner	5. Cooking fire _____	5. Citizenship Merit Badge _____
Bear Age 9	6. Meal preparation _____	6. Plant ID _____
Cub Scout Denner	7. Tent pitching _____	7. Hitches,lashings _____
Asst Cub Scout Denner	8. Flag ceremony _____	8. Camp gadget _____
Webelos Age 10	9. Service Project _____	9. Rescue knot _____
Webelos Scout Denner	10. Animal ID _____	10. Bandages _____
Webelos Asst Denner	11. "Hurry" cases _____	11. Transport _____
Awards	12. First aid Kit _____	12. C P R _____
Arrow of Light Award	13. First aid _____	13. Swimmer's test _____
Faith in God Award	14. Safe swimming _____	14. Scout spirit _____
(During Cub Scouting)	15. Health program _____	15. Scoutmaster conference _____
11-Year Old Scout	16. Scout spirit _____	16. Board of review _____
Joining Requirements	17. Scoutmaster conf _____	
Scoutmaster Conference	18. Board of review _____	
Primary Graduation _____	Scout/Deacon Ages 12-13	
Tenderfoot Rank	Deacon Ordination _____	Star Rank
(See BSA Scout Manual for full descriptions)	Priesthood Offices held:	1. Participation _____
1. Preparing to camp _____	Quorum President _____	2. Scout spirit _____
2. Overnight camp _____	First Counselor _____	3. Merit Badge* _____
3. Rope fusing _____	Second Counselor _____	4. Merit Badge* _____
4. Hitches _____	Secretary _____	5. Merit Badge* _____
5. Hiking rules _____	Scouting positions held:	6. Merit Badge* _____
6. Care of flag _____	*Troop Sr Patrol Ldr _____	7. Merit Badge _____
7. Patrol knowledge _____	*Asst Sr Patrol Ldr _____	8. Merit Badge _____
8. Buddy system _____	*Patrol Leader _____	9. Service project _____
9. Physical test _____	*Assistant Patrol Ldr _____	10. Position of responsibility _____
10. Physical improvement _____	*Troop Scribe _____	11. Scoutmaster conference _____
11. Poisonous plants _____	*Troop Quartermaster _____	12. Board of review _____
12. Heimlich maneuver _____	*Troop Instructor _____	
13. First aid _____	*Chaplain Aide _____	
14. Scoutmaster Conf _____	*Troop Librarian _____	
15. Board of Review _____	*Troop Historian _____	
	**Webelos/Cub Scout Den Chief _____	

(**13 or older and received First
Class Rank) *Fulfills Eagle
requirements

Life Rank	Varsity/Teacher Ages 14-15	Special training
1. Participation _____	Teacher Ordination _____	_____
2. Scout Spirit _____	Priesthood offices held: _____	_____
3. Merit Badge* _____	Teachers Quorum President _____	_____
4. Merit Badge* _____	First Counselor _____	_____
5. Merit Badge* _____	Second Counselor _____	_____
6. Merit Badge _____	Secretary _____	Jamborees
7. Merit Badge _____		_____
8. Merit Badge _____		_____
9. Service project _____		_____
10. Position of responsibility _____		_____
11. Scoutmaster conf _____		_____
12. Board of Review _____		Comments
*Total of 11 merit badges, including any 3 more from required list for Eagle		
Eagle Scout Award	Varsity Positions held:	
1. Participation _____	*Team Captain _____	
2. Scout spirit _____	Team Co-Captain _____	
3. Merit Badge* _____	*Advancement Prgrm Mgr _____	
4. Merit Badge* _____	*High Adventure Mgr _____	
5. Merit Badge* _____	*Sports Mgr _____	
6. Merit Badge* _____	*Personal Development Mgr _____	
7. Merit Badge* _____		
8. Merit Badge _____	*Service Manager _____	
9. Merit Badge _____	*Special Programs and Events _____	
10. Merit Badge _____	Manager _____	
11. Merit Badge _____	*Team Squad Ldr _____	
12. Merit Badge _____	Secretary _____	
13. Position of responsibility _____	Treasurer _____	
14. Service Project _____	*Webelos or Cub Den Chief _____	
15. Scoutmaster conf _____	(13 or older and received First Class Rank)	
*Qualifies for Eagle requirements		
Venturer/Priest Ages 16-17		
Priest Ordination _____		
Priesthood Offices held:		
Assistant to the Bishop _____		
Counselor _____		
Secretary _____		
Venturing Positions held:		
*Crew President _____		
Vice President _____		
Program Vice President _____		
Secretary _____		
Treasurer _____		
*Webelos or Cub Den Chief _____		
Bronze Award _____		
Gold Award _____		
Silver Award _____		
Ranger Award _____		
Leadership Award _____		
*Qualifies for Eagle requirements		
On My Honor Award		
An LDS award, 2 years consecutive scouting, bishop worthy interviews, Star Scout.		
Duty to God Award		
An LDS award: 4 years bishop interviews, keep commandments, 75% Church attendance, 3 service projects in 4 years, 1 sacrament meeting talk, before 19.		
Seminary Graduation		

Ordained an Elder		

By _____		
NOTICE: Promote His Achievements		
When this individual moves to another ward, a copy of this record can be mailed or emailed to his new ward Scout leaders and a copy given to the young man.		

Ward YM First Counselor/ Teachers Advisor/Varsity Team Advisor/Coach

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Calling:

Through your ward outlined Scouting Program, help the assigned young men in your ward, ages 14 and 15 **achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are two-fold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

The second purpose, according to the Utah National Parks Council: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on the Scout Oath and Law. The aims of Scouting are to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Guidelines of Your Stewardship:

- Register with the Boy Scouts of America and wear the Varsity Scout uniform
- Become trained with Varsity Fast Start, Basic Training, and Woodbadge if possible.
- Get to know and become closely aware of all Varsity Team members.
- Assist the young men to conduct weekly regular Varsity Team meetings and a monthly officers meeting.
- Develop and conduct at least one Varsity High Adventure experience per year.
- As a coach shadow leader and with the young men, tentatively plan for the entire year Team activities; then plan and carry out a definite calendar for at least three months in advance to be approved by the Bishop in Key Scout Leaders Meeting.
- Read manuals fully; review Varsity video if available.
- Maintain the standards of a chartered organization and BSA.
- Continuously train Team members to plan and operate a Quality Award program and wear the Varsity uniform and continue their advancement program.
- Coach, guide and implement the Team program as outlined through its officers and Team members.
- Secure adult help and resources as needed through your adult Varsity Team committee.
- Supervise a balanced Varsity Scout Letter Program with five fields of emphasis: (1) Individual Scouting advancement to achieve Eagle rank (2) High Adventure activities, (3) Personal development, (4) Service projects, (5) Special programs and events.
- Plan and carry out activities with a priesthood purpose.
- Become proficient at being a good leader developer, through study, awareness and application.
- Through the Varsity adult committee, provide trip permits for all outside the ward activities involving travel.
- Maintain two-deep leadership in all activities
- Encourage parent involvement.
- Report regularly to your designated member of the Bishopric.
- Rule One: Make it fun!

Qualifications You Should Develop

- Ability to work closely with young men.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord

Meetings/Activities to attend

- Weekly Team meetings, and a monthly planning meeting.
- Monthly ward Key Scout Leaders Meeting, if invited by COR.
- Committee planning meetings.
- District Round Table on Second Thursday of each month.
- Stake Courts of Honor to receive awards earned.
- District and Council activities support
- General church meetings.
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, Sports, Stake Dances, etc.

Average amount of time spent in your calling per week: 4-6 hours

Handbooks or supplemental materials available to help you:

Scouting Handbook (LDS), Aaronic Priesthood Handbook (LDS), Varsity Scout Guidebook #34827 (BSA), Varsity-Venturer Program Features Volumes 1,2 and 3 #'s 348937, 34838, 34839; BSA Scout Handbook (BSA-New) Duty to God and On My Honor Awards forms, Varsity Fast Start Video #AV02V004.

When you have fulfilled this calling, your materials should be turned over to your successor or the bishop.

Ward Teachers Assistant Advisor/ Varsity Assistant Team Advisor/Coach

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Calling:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are two-fold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

The second purpose, according to the Utah National Parks Council: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on the Scout Oath and Law. The aims of Scouting are to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Guidelines of Your Stewardship:

- Register with the Boy Scouts of America and wear the Varsity Scout uniform
- Become trained with Varsity Fast Start, Basic Training, and Woodbadge if possible.
- Get to know and become closely aware of all Varsity Team members.
- Assist the young men to conduct weekly regular Varsity Team meetings and a monthly officers meeting.
- Develop and conduct at least one Varsity High Adventure experience per year.
- As a coach shadow leader and with the young men, tentatively plan for the entire year Team activities; then plan and carry out a definite calendar for at least three months in advance to be approved by the Bishop in Key Scout Leaders Meeting.
- Read manuals fully; review Varsity video if available.
- Maintain the standards of a chartered organization and BSA.
- Continuously train Team members to plan and operate a Quality Award program and to wear the Varsity uniform and continue their advancement program.
- Coach, guide and implement the Team program as outlined through its officers and Team members.
- Secure adult help and resources as needed through your adult Varsity Team committee.
- Supervise a balanced Varsity Scout Letter Program with five fields of emphasis: (1) Individual Scouting advancement to achieve Eagle rank (2) High Adventure activities, (3) Personal development, (4) Service projects, (5) Special programs and events.
- Plan and carry out activities with a priesthood purpose.
- Become proficient at being a good leader developer, through study, awareness and application.
- Through the Varsity adult committee, provide trip permits for all outside the ward activities involving travel.
- Encourage parent involvement.
- Maintain two-deep leadership in all activities
- Report regularly to your designated member of the Bishopric.
- Rule One: Make it fun!

Qualifications You Should Develop

- Ability to work closely with young men.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord

Meetings/Activities to attend

- Weekly Team meetings, and a monthly planning meeting.
- Monthly ward Key Scout Leaders Meeting, if invited by COR.
- Committee planning meetings.
- District Round Table on Second Thursday of each month.
- Stake Courts of Honor to receive awards earned.
- District and Council activities support.
- General church meetings.
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, Sports, Stake Dances, etc.

Average amount of time spent in your calling per week: 4-6 hours

Handbooks or supplemental materials available to help you:

Scouting Handbook (LDS), Aaronic Priesthood Handbook (LDS), Varsity Scout Guidebook #34827 (BSA), Varsity-Venturer Program Features Volumes 1,2 and 3 #'s 348937, 34838, 34839; Bc Scout Handbook (BSA-New) Duty to God and On My Honor Awards forms, Varsity Fast Start Video #AV02V004.

When you have fulfilled this calling, your materials should be turned over to your successor or the bishop.

Varsity Team Leader Job Descriptions

Team Captain

(Young men's peer leader, 6-12 months tenure)

1. Conducts team meetings with coach's shadow leadership.
2. With Coach's assistance, leads Team Leadership Meetings to develop Team and Activity Meeting agendas.
3. Assisted by Team Coach, selects and appoints Team's boy leaders.
4. Develops strong stewardship for his peers.
5. Develops and maintains high team esprit de corps.
6. Sets high standards of Varsity Scout example.
7. Studies Varsity Scouting Handbook, etc., and enthusiastically pursues Advanced Leadership Training opportunities and know-how.
8. Actively assists his team members to receive their Eagle Awards, Varsity Scout Letters and Letter Bars.

Squad Leader

The Squad Leader's responsibilities are similar on squad level as the Captain's responsibilities are on Team level, including holding squad meetings as are purposeful. He gets the word, passes on information, and is a vital part of team leadership and activities; shows concern for each squad member.

Program Managers

High Adventure, Personal Development, Service, Special Programs and Events.

(Tenure 3-6 months)

1. Determines desires, needs, and experience of each team member relating to the program management area he directs.
2. Represents these wishes and needs at Team Leadership Meeting.
3. Forms cooperative partnership with (Adult) Program Supervisor and together provide worthwhile and exciting activities in squad member's fields of interest.
4. Promotes, originates, and arranges for activities in his field so that all team members can and will actively participate.

Other Team Leadership Positions:

Secretary, Treasurer, Equipment Manager, Transportation Officer, Social Director, etc.; others can be created and filled permanently or temporarily as needed.

Good Resource Materials: (BSA)

Varsity Scout Leader Guidebook, #34827; Varsity Scout Game Plan: Volumes 1, #34849; 2, #3504; 3, #3505; Boy Scout Handbook #33105

Varsity Team Captain

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Leadership:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are twofold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

The second purpose, according to the Utah National Parks Council: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on the Scout Oath and Law. The aims of Scouting are to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Guidelines of Your Stewardship:

- Conduct team meetings with the shadow assistance of the Varsity Advisor.
- Preside at team leadership meetings.
- With the help and advice of the Advisor, select and appoint program managers and squad leaders.
- Maintain team spirit, enthusiasm and active participation in all team activities.
- Set an example of leadership.
- Live the Scout Oath and Law.
- Show Scout Spirit.
- Wear and encourage the team to wear the Varsity Scout uniform.
- If possible, become Advance trained in Varsity training camps.
- Get to know and become closely aware of all Varsity Team members.
- Assist the team members by conducting weekly regular Varsity Team meetings and a monthly officer's meeting.
- Develop and conduct at least one Varsity High Adventure experience per year.
- As the team leader, and with the help of the co-captain, the team, and the advisor, develops a general tentative one-year activity calendar plan. Then plan a more detailed calendar for the immediate next three months in advance to be approved by the Bishop in Key Scout Leaders Meeting.
- Review Varsity manuals, and review Scouting Varsity video if available.
- Maintain the standards of a chartered organization and BSA.
- Continuously train Team members to plan and operate a Quality Award program.
- Utilize adult help and resources as needed through your adult Varsity Team committee.
- Implement a balanced Varsity Scout Letter Program with five fields of emphasis: (1) Individual Scouting advancement to achieve Eagle Rank, Varsity Pins and Letters, (2) High Adventure and sports activities, (3) Personal development, (4) Service projects, 5) Special programs and events.
- Plan and carry out activities with a priesthood purpose.
- Become proficient at being a good leader developer, through study, awareness and application.
- Through the Varsity adult committee, complete trip permits for all outside the ward activities involving travel.
- Encourage parent involvement.
- Do more than what is simply required.
- Be in touch regularly with your advisor and make your year the best year yet.
- Rule One: Make **it fun!**

Qualifications You Should Develop

- Ability to work closely with teammates.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord.
-

Meetings/Activities to attend

- Weekly Mutual Team meetings, and a monthly planning meeting.
- Stake Courts of Honor to receive awards earned.
- District and Council activities.
- General Church meetings.
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, sports, etc.

Average amount of time spent in Your Leadership per week: 3-5 hours

Handbooks or supplemental materials available to help you:

Varsity Scout Guidebook34827A (BSA), Boy Scout Handbook 33105 (BSA), Scouting Handbook (LDS), Duty to God and On My Honor Awards forms (LDS). Varsity Scout Fast Start Video #AV02V004

When you have fulfilled Your Leadership, your materials should be turned over to your successor or the advisor.

Varsity Team Co-Captain

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Leadership:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are twofold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

The second purpose, according to the Utah National Parks Council: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on the Scout Oath and Law. The aims of Scouting are to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Guidelines of Your Stewardship:

- In the absence of, or at the request of the Varsity Team Captain, conduct team meetings with the shadow assistance of the Varsity Advisor.
- Assist presiding at team leadership meetings
- With the help and advice of the Advisor, assist in the selection and appoint of program managers.
- Maintain team spirit, enthusiasm and active participation in all team activities.
- Set an example of leadership.
- Live the Scout Oath and Law.
- Show Scout Spirit.
- Wear and encourage the team to wear the Varsity Scout uniform.
- If possible, become trained in Advance Varsity training camps.
- Get to know and become closely aware of all Varsity Team members.
- Assist the team members by conducting weekly regular Varsity Team meetings and a monthly officer's meeting.
- Develop and conduct at least one Varsity High Adventure experience per year.
- As the assistant team leader, and with the help of the captain, the team and the advisor, develop a general tentative one-year activity calendar plan. Then plan a more detailed calendar for the immediate next three months in advance to be approved by the Bishop in Key Scout Leaders Meeting.
- Review Varsity manuals, and review Scouting Varsity video if available.
- Maintain the standards of a chartered organization and BSA.
- Continuously train Team members to plan and operate a Quality Award program.
- Utilize adult help and resources as needed through your adult Varsity Team committee.
- Implement a balanced Varsity Scout Letter Program with five fields of emphasis: (1) Individual Scouting advancement to achieve Eagle Rank, Varsity Pins and Letters, (2) High Adventure and sports activities, (3) Personal development, (4) Service projects, 5) Special programs and events.
- Plan and carry out activities with a priesthood purpose.
- Become proficient at being a good leader developer, through study, awareness and application.
- Through the Varsity adult committee, help provide trip permits for all outside the ward activities involving travel.
- Encourage parent involvement.
- Do more than what is simply required.
- Be in touch regularly with your team captain and advisor and make your year the best year yet
- **Rule One: Make it fun!**

Qualifications You Should Develop

- Ability to work closely with teammates.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord.

Meetings/Activities to attend

- Weekly Mutual Team meetings, and a monthly planning meeting.
- Stake Courts of Honor to receive awards earned.
- District and Council activities.
- General Church meetings.
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, sports, etc.

Average amount of time spent in Your Leadership per week: 3-5 hours

Handbooks or supplemental materials available to help you:

Varsity Scout Guidebook (BSA), Boy Scout Handbook (BSA), Scouting Handbook (LDS), Duty to God and On My Honor Awards forms (LDS).

When you have fulfilled Your Leadership, your materials should be turned over to your successor or the advisor.

Varsity Team Advancement Program Manager

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Leadership:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are twofold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

The second purpose, according to the Utah National Parks Council: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on the Scout Oath and Law. The aims of Scouting are to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Guidelines of Your Stewardship:

- At the request of the Varsity Team Captain, and with the shadow assistance of the Varsity Advisor, conduct portions of team meetings relating to your area of responsibility.
- Inventory and keep track of advancement progress of the team members.
- Participate in boards of review for Tenderfoot, Second Class, First Class, Star, and Life for fellow team members.
- Assist in coordinating recognition ceremonies and courts of honor.
- Communicate constantly with fellow team members to determine their advancement needs.
- Develop a personalized advancement plan for new team members.
- Coordinate advancement activities such as merit badge clinics.
- Motivate team members toward advancement
- Work with team committee person for advancement
- Get to know and become closely aware of all Varsity Team members.
- Become proficient at being a good leader developer, through study, awareness and application.
- Do more than what is simply required.
- Be in touch regularly with your team captain and advisor and make your year the best year yet.
- Rule One: Make it fun!

Qualifications You Should Develop

- Ability to work closely with teammates.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord.

Meetings/Activities to attend

- Weekly Mutual Team meetings, and a monthly planning meeting.
- Stake Courts of Honor to receive awards earned.
- District and Council activities.
- General Church meetings
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, sports, etc.

Average amount of time spent in Your Leadership per week: 2-4 hours

Handbooks or supplemental materials available to help you:

Varsity Scout Guidebook (BSA), Boy Scout Handbook (BSA), Scouting Handbook (LDS), Duty to God and On My Honor Awards forms (LDS).

When you have fulfilled Your Leadership, your materials should be turned over to your successor or the advisor.

Varsity Team High-Adventure/Sports Manager

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Leadership:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are twofold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

The second purpose, according to the Utah National Parks Council: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on the Scout Oath and Law. The aims of Scouting are to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Guidelines of Your Stewardship:

- At the request of the Varsity Team Captain, and with the shadow assistance of the Varsity Advisor, conduct portions of team meetings relating to your area of responsibility.
- In conjunction with your fellow team members, choose the high-adventure or sports activity in which the team will participate, coordinating inter-team participation when appropriate.
- Maintain and coordinate a schedule of all high adventure and sports activities.
- Help coordinate a list of experts to serve as consultants and special speakers.
- Keep team members informed about all upcoming activities.
- Work with team committee person for high-adventure/sports.
- Get to know and become closely aware of all Varsity Team members.
- Become proficient at being a good leader developer, through study, awareness and application.
- Do more than what is simply required.
- Be in touch regularly with your team captain and advisor and make your year the best year yet.
- Rule One: Make **it fun!**

Qualifications You Should Develop

- Ability to work closely with teammates.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord.

Meetings/Activities to attend

- Weekly Mutual Team meetings, and a monthly planning meeting.
- Stake Courts of Honor to receive awards earned.
- District and Council activities.
- General Church meetings
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, sports, etc.

Average amount of time spent in Your Leadership per week: 2-4 hours

Handbooks or supplemental materials available to help you:

Varsity Scout Guidebook (BSA), Boy Scout Handbook (BSA), Scouting Handbook (LDS), Duty to God and On My Honor Awards forms (LDS).

When you have fulfilled Your Leadership, your materials should be turned over to your successor or the advisor.

Varsity Team Personal Development Manager

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Leadership:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are twofold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

The second purpose, according to the Utah National Parks Council: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on the Scout Oath and Law. The aims of Scouting are to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Guidelines of Your Stewardship:

- At the request of the Varsity Team Captain, and with the shadow assistance of the Varsity Advisor, conduct portions of team meetings relating to your area of responsibility.
- In conjunction with your fellow team members, coordinate team activities in all five types of personal development: Advancement, High Adventure/Sports Activities, Personal Development, Service, Special Programs and Events.
- Communicate constantly with team members to determine special needs.
- Work with the team committee person to locate speakers or consultants
- Work with other program managers to coordinate activities.
- Keep informed about all community activities.
- Work with team committee person for personal development.
- Maintain and coordinate a schedule of all high adventure and sports activities.
- Help coordinate a list of experts to serve as consultants and special speakers.
- Keep team members informed about all upcoming activities.
- Work with team committee person for high-adventure/sports.
- Get to know and become closely aware of all Varsity Team members.
- Do more than what is simply required.
- Become proficient at being a good leader developer, through study, awareness and application.
- Be in touch regularly with your team captain and advisor and make your year the best year yet.
- Rule One: Make it fun!

Qualifications You Should Develop

- Ability to work closely with teammates.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord.

Meetings/Activities to attend

- Weekly Mutual Team meetings, and a monthly planning meeting.
- Stake Courts of Honor to receive awards earned.
- District and Council activities.
- General Church meetings
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, sports, etc.

Average amount of time spent in Your Leadership per week: 2-4 hours

Handbooks or supplemental materials available to help you:

Varsity ScoutGuidebook (BSA), Boy Scout Handbook (BSA), Scouting Handbook (LDS), Duty to God and On My Honor Awards forms (LDS).

When you have fulfilled Your Leadership, your materials should be turned over to your successor or the advisor.

Varsity Team Service Manager

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Leadership:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are twofold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

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Guidelines of Your Stewardship:

- At the request of the Varsity Team Captain, and with the shadow assistance of the Varsity Advisor, conduct portions of team meetings relating to your area of responsibility.
- Coordinate all group and individual service activities.
- Encourage a service-oriented way of life in fellow team members and become aware of service opportunities in the ward or stake.
- Communicate constantly with team members to determine special needs.
- Work with other program managers to coordinate projects.
- Set a good example for his fellow team members.
- Work with team committee person for service.
- Get to know and become closely aware of all Varsity Team members.
- Become proficient at being a good leader developer, through study, awareness and application.
- Do more than what is simply required.
- Be in touch regularly with your team captain and advisor and make your year the best year yet.
- Rule One: Make **it fun!**

Qualifications You Should Develop

- Ability to work closely with teammates.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord.

Meetings/Activities to attend

- Weekly Mutual Team meetings, and a monthly planning meeting.
- Stake Courts of Honor to receive awards earned.
- District and Council activities.
- General Church meetings
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, sports, etc.

Average amount of time spent in Your Leadership per week: 2-4 hours

Handbooks or supplemental materials available to help you:

Varsity ScoutGuidebook (BSA), Boy Scout Handbook (BSA), Scouting Handbook (LDS), Duty to God and On My Honor Awards forms (LDS).

When you have fulfilled Your Leadership, your materials should be turned over to your successor or the advisor.

Varsity Team Special Programs and Events Manager

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Leadership:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are twofold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

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Guidelines of Your Stewardship:

- At the request of the Varsity Team Captain, and with the shadow assistance of the Varsity Advisor, conduct portions of team meetings relating to your area of responsibility.
- Coordinate all special programs and events for the team.
- Communicate constantly with fellow team members to determine special needs.
- Communicate with fellow program of emphasis managers to coordinate activities.
- Maintain contact with the local council and district and with local groups for upcoming special programs and events.
- Work with committee person for special programs and events.
- Get to know and become closely aware of all Varsity Team members.
- Become proficient at being a good leader developer, through study, awareness and application.
- Do more than what is simply required.
- Be in touch regularly with your team captain and advisor and make your year the best year yet.
- Rule One: Make **it fun!**

Qualifications You Should Develop

- Ability to work closely with teammates.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord.

Meetings/Activities to attend

- Weekly Mutual Team meetings, and a monthly planning meeting.
- Stake Courts of Honor to receive awards earned.
- District and Council activities.
- General Church meetings
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, sports, etc.

Average amount of time spent in Your Leadership per week: 2-4 hours

Handbooks or supplemental materials available to help you:

Varsity ScoutGuidebook (BSA), Boy Scout Handbook (BSA), Scouting Handbook (LDS), Duty to God and On My Honor Awards forms (LDS).

When you have fulfilled Your Leadership, your materials should be turned over to your successor or the advisor.

Areas to be aware of:

Order of the Arrow, National Eagle Scout Association (NESA), National and world jamborees, National scholarships and awards sponsored by industry, National conservations programs and awards, Regional camping, hiking and trail building, Council summer camps, Seasonal activities, such as a ski conference, Family night programs, A study of community environmental conditions, attendance at college or professional sports events.

Varsity Team Squad Leader

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107:99

The Purposes of Your Leadership:

Through your ward outlined Scouting Program, **help the assigned young men in your ward, ages 14 and 15 achieve the purposes of LDS Scouting.**

The purposes of LDS Scouting are twofold: Those of the Aaronic Priesthood are (1) Become converted to the gospel of Jesus Christ and live by its teachings. (2) Magnify Priesthood callings and fulfill responsibilities of his priesthood office. (3) Give meaningful service. (4) Prepare to receive the Melchizedek Priesthood and temple ordinances. (5) Commit to, prepare for, and serve an honorable full-time mission. (6) Prepare to become a worthy husband and father.

The second purpose, according to the Utah National Parks Council: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The values we strive to instill are based on the Scout Oath and Law. The aims of Scouting are to develop in youth (1) a strong ethical character, (2) an active, participating citizenship, including leadership ability, and (3) personal fitness: physical, mental, emotional and moral.

Guidelines of Your Stewardship:

- At the request of the Varsity Team Captain, and with the shadow assistance of the Varsity Advisor, conduct portions of team meetings relating to your area of responsibility.
- Coordinate and encourage your squad's enthusiastic participation in team activities.
- Represent the squad in all team leadership meetings.
- Conduct squad meetings as needed.
- Set an example of leadership.
- Live the Scout Oath and Law.
- Show Scout spirit.
- Get to know and become closely aware of all Varsity Team members.
- Become proficient at being a good leader developer, through study, awareness and application.
- Do more than what is simply required.
- Be in touch regularly with your team captain and advisor and make your year the best year yet.
- Rule One: Make **it fun!**

Qualifications You Should Develop

- Ability to work closely with teammates.
- Ability to organize time effectively.
- Ability to develop leadership and team spirit and follow the Varsity Program as outlined.
- A testimony and good relationship with the Lord.

Meetings/Activities to attend

- Weekly Mutual Team meetings, and a monthly planning meeting.
- Stake Courts of Honor to receive awards earned.
- District and Council activities.
- General Church meetings
- Appropriate stake YM and YM/YW activities, i.e., Standards Night, sports, etc.

Average amount of time spent in Your Leadership per week: 2-4 hours

Handbooks or supplemental materials available to help you:

Varsity Scout Guidebook (BSA), Boy Scout Handbook (BSA), Scouting Handbook (LDS),
Duty to God and On My Honor Awards forms (LDS).

When you have fulfilled Your Leadership, your materials should be turned over to your successor or advisor.

Eagle Projects List

Examples of Completed Projects in the Utah National Parks Council
Includes Total hours of boy and others assisting

Built clip boards with stands for elementary school. 119.
Built twenty four backboards for an emergency preparedness team. 47.
Built and installed railings on south side of city hall. 61.
Built benches for softball field at stake recreation property. 180.
Built and put up twenty-two woodduck nests near lake. 69.
Built four tables for county early intervention. (Baby watch program). 67.
Built picnic tables for LDS stake center pavilion. 194.
Built two benches for use at walking park. 147.
Built six tent site pads at public campgrounds. 108.
Built four new stiles for city golf course. 99
Built two tables and four benches for down syndrome camp. 84.
Cleaned, painted and installed four fifty gallon drums for school, painted games on cement. 35.
Cleaned and painted all fire hydrants in a town. 58
Cleared, cleaned lunch area and put down netting and wood chips for tables to sit on roadside park. 68
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Collected old computers and donated to elementary school and Utah Corrections Industries. 136.
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Collected food, toys, furniture, etc., for bishop to distribute to needy families in area. 671.
Collected needed items for the Youth Crisis Center. 97.
Collected miscellaneous items for center for women and children. 82.
Collected food to go to Russia. 132.
Collected old eyeglasses for the Lions Club to donate to the needy. 83.
Collected Materials and made sack lunches for homeless every Saturday for three months. 82.
Collected childrens' books for library. 38.
Collected eyeglasses and sunglasses for South American peoples. 82.
Compiled and distributed emergency preparedness manual for our community. 75.
Conducted a book drive and donated them to an Indian reservation high school. 138.
Constructed and attached large cut-out lettering "Museum" to help identify a park as a museum. 71.
Constructed and installed new sprinkler system and planted seeds for new lawn at care center. 123.
Designed, laid out, assembled and painted 6 sets of wooden doll-sized hospital equipment toys. 176.
Dug out and put in a sand volleyball pit in a community park. 48.
Entered student's records into computer for LDS seminary. 101.
Finished landscaping on south side of school. 190.
Framed walls and hung sheetrock on them, in basement of city fire department. 85.
Gathered books in spanish and english for city library. 67.
Gathered books for new town library. 74
Held a blood drive for community red cross. 322.
Installed metal fence around park for a town. 119.
Installed flags in each classroom and painted teacher's name on parking spaces at seminary. 61.
Installed picnic tables at park. 125.
Installed automatic sprinkler system with timers for school. 87.
Installed two flag poles at fort monument. 64.
Installed metal flags on fire hydrants in a town so they can be seen in the snow. 83.

Installed 180 ft pipe and planted 5 trees with bubbler waterers at state park. 45.
Installed a three-dish drinking fountain for handicap facilities. 106.
Listed, took pictures and cataloged historical markers for Daughters of Utah Pioneers. 70.
Made ATV cattle guards. 90.
Made a therapy sand tray table and stool for women and children in crisis. 142
Made twenty educational file folder games for elementary school. 67.
Made 6 quilts for primary childrens' hospital. 107
Made a display case for the local city fire department. 49.
Made a "standing frame" for disabled children at childrens hospital. 103.
Made large display boards for the art department in our school. 72.
Made a concrete pad for future pavilion on a playground at elementary school. 154.
Made benches to put in front of new city office buildings. 130.
Made paths with rocks, spread wood shavings and cleaned up fire rings and garbage at park. 132.
Made two quilts for homeless shelter. 46.
Made 300 emergency kits and distributed to families in ward area. 115.
Made fourteen tabletop whiteboard easels for elementary school. 105.
Made metal signs for camp Koholowo. 109.
Moved antique machinery, dug down, poisoned area, covered with gravel, put machinery back for DUP. 68.
Organized and aligned headstones in cemetery. 43.
Painted parking lines for city. 107.
Painted all the picnic tables and benches at park. 109.
Painted benches at city baseball fields. 58.
Painted state map with counties on the basketball court at an elementary school. 120
Painted the curbs red at the corners and fire hydrants, etc at ward. 58.
Planted 325 trees in canyon for US Forest Service. 148.
Planted trees, bushes, shrubs along spring creek and watered them during the summer. 55.
Planted 300 seedlings (sagebrush and bitterbrush) on mountain for US Forest Service. 94.
Provided firewood for girls camp. 630.
Put in wood pole barriers around parking lots by Snow Canyon Sand area. 257.
Put together birthday bags for patients at the state hospital. 122.
Re-established the Old Temple Quarry Trail that was used in the 1800's. 40.
Refinished benches for ward primary. 100.
Removed old pump controls, dug hole near well, put in cement valve, new controls. 150.
Removed and repaired pioneer headstones and put in new foundations and reset them. 45.
Repainted red emergency curbing around high school. 51.
Repaired and restored pre-school playground equipment. 67.
Repaired headstones in local city cemetery. 53.
Repaired table tops and chairs that belong to the community. 89.
Repaired bicycles for LDS Services to be sent to Honduras. 64.
Replaced memorial plaques on memorial hill for city. 61.
Reshaped banks of river to 45 degree angle and planted willow and grass on banks. 83.
Rewired and upgraded church sound system. 63
Tied eleven quilts and gave to kids on the move for disabled children. 148.
Worked on the Bridal Veil Falls Trail. 49
Worked on Bonneville Shoreline Trail. 209

The 12 Steps from Life to Eagle

The following 12 steps have been outlined to ensure a smooth procedure for the Scout, the unit leadership, the local council, and the volunteers who are to conduct the board of review. Eagle candidates should share these steps with their unit leader so that they can fully understand the procedures that must be followed.

1. In order to advance to the rank of Eagle, a candidate must complete all requirements of tenure; Scout spirit; merit badges; positions of responsibility; while a Life Scout, plan, develop, and provide leadership to others in a service project; and the Scoutmaster conference.
2. Using the Eagle Scout Leadership Service Project Workbook, the candidate must select his Eagle service project and have the project concept approved by his unit leader, his unit committee, and the benefactor of the project, and reviewed and approved by the council or district advancement committee. The workbook must be used in meeting this requirement.
3. It is imperative that all requirements for the Eagle Scout rank except the board of review be completed prior to the candidate's 18th birthday. When all requirements except the board of review for the rank of Eagle, including the leadership service project, have been completed, the Eagle Scout Rank Application must be completed and sent to the council service center promptly. (Youth members with disabilities should meet with their unit leader regarding time extensions.)
4. The application should be signed by the unit leader at the proper place. The unit committee reviews and approves the record of the Eagle candidate before the application is submitted to the local council. If a unit leader or unit committee fails to sign or otherwise approve an application, the Eagle candidate may still be granted a board of review. The failure of a unit leader or unit committee to sign an application may be considered by the board of review in determining the qualification of the Eagle candidate.
5. When the completed application is received at the council service center, its contents will be verified and the references contacted. The council advancement committee or its designee contacts the person listed as a reference on the Eagle Scout Rank Application either by letter, form, or telephone checklist. The council determines the method or methods to be used. The candidate should have contacted those individuals listed as references before including their names on the application. The candidates should not be involved personally in transmitting

any correspondence between persons listed as references and the council service center.

6. The Eagle Scout Leadership Service Project Workbook, properly filled out, must be submitted with the application.
7. After the contents of an application have been verified and appropriately signed, the application, Eagle Scout Leadership Service Project Workbook, and references will be returned from the council service center to the chairman of the Eagle board of review so that a board of review may be scheduled. Under no circumstances should a board of review be scheduled until the application is returned to the chairman of the Eagle board of review. Reference checks that are forwarded with the application are confidential, and their contents are not to be disclosed to any person who is not a member of the board of review.
8. The board of review for an Eagle candidate is composed of at least three but not more than six members. One member serves as chairman. Unit leaders, assistant unit leaders, relatives, or guardians may not serve as members of a Scout's board of review. The board of review members should convene at least 30 minutes before the candidate appears in order to review the application, reference checks, and leadership service project report. At least one district or council advancement representative must be a member of the Eagle board of review if the board of review is conducted on a unit level. A council or district may designate more than one person to serve as a member of Eagle boards of review when requested to do so by the unit. It is not required that these persons be members of the advancement committee; however, they must have an understanding of the importance of the Eagle board of review.
9. The candidate's unit leader introduces him to the members of the board of review. The unit leader may remain in the room, but does not participate in the board of review. The unit leader may be called on to clarify a point in question. In no case should a relative or guardian of the candidate attend the review, even as a unit leader. There is no set of questions that an Eagle candidate should be asked. However, the board should be assured of the candidate's participation in the program. This is the highest award that a Scout may achieve and, consequently, a thorough discussion of his successes and experiences in Scouting should be considered. After the review, the candidate and his unit leader leave the room while the board members discuss the acceptability of the candidate as an Eagle Scout.

The decision Must be Unanimous

If the candidate meets the requirements, he is asked to return and is informed that he will receive the board's recommendation for the Eagle Scout rank. If the candidate does not meet the requirements, he is asked to return and told the reasons for his failure to qualify. A discussion should be held with him as to how he may meet the requirements within a given period.

Should the applicant disagree with the decision, the appeal procedures should be explained to him. A follow-up letter must be sent to the Scout confirming the agreements reached on the action(s) necessary for the advancement. If the Scout chooses to appeal, the board should provide the name and address of the person he is to contact. (See "Appealing a Decision" in the National BSA Policies and Procedures, No. 33088A.)

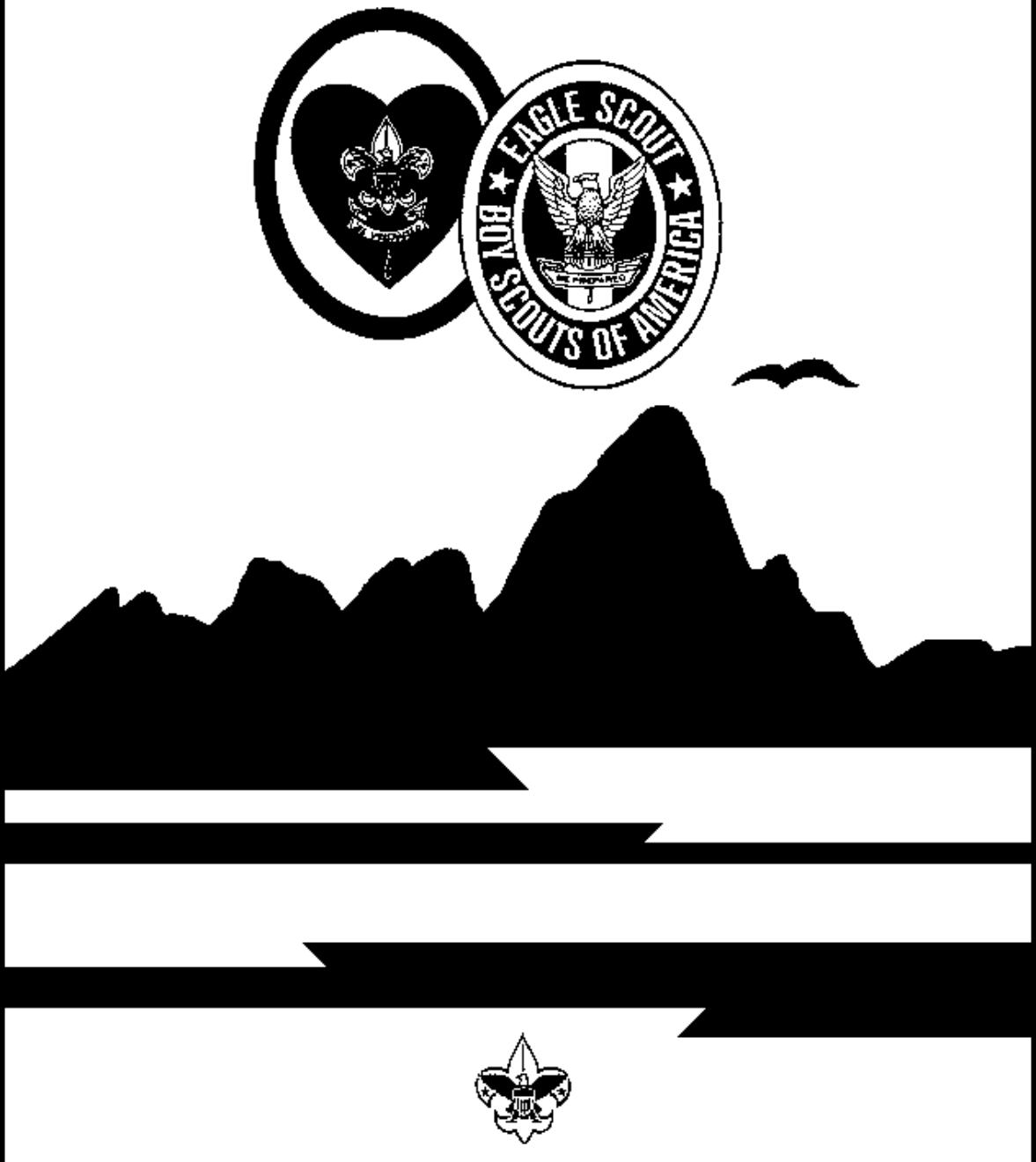
9. Immediately after the board of review and after the application has been appropriately signed, the application, the service project report, references, and a properly completed Advancement Report are returned to the council service center.
11. When the application arrives at the council service center, the Scout executive signs it to certify that the proper procedure has been followed and that the board of review has recommended the candidate for the Eagle Scout rank. This workbook and references are retained by the council. The workbook may be returned to the Scout after council approval.

Only the Eagle Scout Rank Application is forwarded to the National Office.

12. The Eagle Scout Service screens the application to ascertain information such as proper signature, positions of responsibility, tenure between ranks, and age of the candidate. Any item not meeting national standards will cause the application to be returned for more information. If the application is in order, the Scout is then certified as an Eagle Scout by the Eagle Scout Service on behalf of the National Council. Notice of approval is given by sending the Eagle Scout certificate to the local council. The date used on the certificate will be the date of the board of review. The Eagle Award must not be sold or given to any unit until after the certificate is received by the council service center. The Eagle Scout court of honor should not be scheduled until the local council receives the Eagle Scout rank credentials.

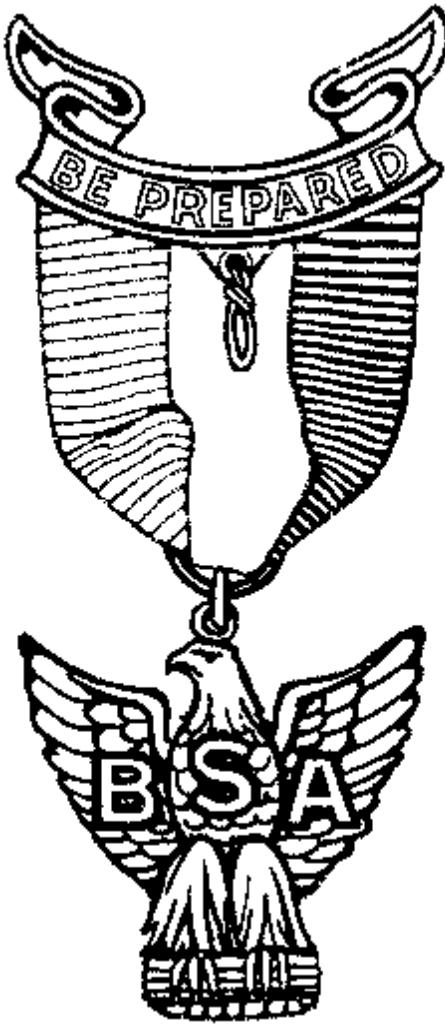
Life to Eagle

PACKET



BOY SCOUTS OF AMERICA

EAGLE SCOUT



SERVICE PROJECT WORKBOOK

Scout's name Jason. Blue

Unit leader's name Dan Day

Address 123 Elm Street, Provo, UT 84601

Address 473 Crown Drive, Provo, UT 84601

Telephone number 801-808-3704

Telephone number 801-808-4736

Unit Number 6047 District Provo Council Utah National Parks

PROJECT DESCRIPTION

Concept

Describe the project you plan to do.

What group will it benefit?

Name of religious institution, school, or community

Address (location)

My project will be of benefit to the group because:

This project was discussed with my unit leader on _____
Date _____

The project concept was discussed with _____
Name _____
Title _____
Phone Number _____

of: _____ Religious institution, school, or community _____ Date _____

PLANNING DETAILS

Plan your work by describing the present condition, the method, materials to be used, project helpers, and a time schedule for carrying out. Describe any safety hazards you might face and explain how you will ensure the safety of those carrying out the project.

Gilcrest Elementary school is currently having an addition of six classrooms being built onto the south end of the school. The construction is not completed, and is not expected to be completed until August 14, 1999. This leaves only one week until school begins in the following week on August 23rd to move all of the stored equipment and supplies into the new addition.

The gymnasium school basement and nearby pod are full of equipment and supplies (desks, chairs, books, etc) that need to be moved. There are actually only two days available to move all of this equipment as the teachers need the other three days to prepare for school to begin.

This project will involve moving all of the stored equipment and supplies into the new addition. After moving the equipment we will be organizing dusting and cleaning the rooms, windows, and equipment for the teachers.

We will then go outside and prepare the playground and the grounds around the new addition for the safety of the children. We will do this by picking up any debris (nails, screws, glass, wood, etc.) left behind by the construction workers. We will also check for any loose bolts on the play equipment and pull weeds.

Materials needed for this project include handtrucks, carts, and cleaning supplies which will be provided by the school. We mostly need manpower. Approximately 10-15 Scouts and 2-4 leaders of team 6047 will be helping with this project. We will meet at the school by the flagpole at 8:00am both mornings, August 16th and 17th. It will take two days to complete this project and approximately 100 hours! As Mr. Warner, the custodian, and Mr. Westerly, the principal said that it would be much appreciated.

(Pictures of the event are provided)

Approval Signatures

Project plans approved by	<hr/>	Religious institution, school, or community group	<hr/>	Date
Project plans approved by	<hr/>	Scoutmaster/Coach/Advisor	<hr/>	Date
Project plans approved by	<hr/>	Unit committee	<hr/>	Date
Project plans approved by	<hr/>	Council or district advancement chairman	<hr/>	Date

YOU MAY NOW PROCEED TO CARRY OUT YOUR PROJECT.

CARRYING OUT THE PROJECT

Keep a record and make notes as your project progresses. Include dates worked, those assisting you and their time spent, and the materials (type and cost), if used.

Dates of actual project work August 17, 1999 Dates

August 21, 1999 Dates

Notes

July 19th (30 Min) Called school custodian, Mr. Warner, about possible eagle projects. Set up an appointment to meet with him in person to see what needed to be done. Met with Mr. Warner at 8:00 am. Discussed what the school needed help with. Saw new addition, supplies, and equipment that needed to be moved.

July 19th (3 hrs 15 min) Worked on writing up Eagle project proposal and other Eagle paperwork.

July 27th (15 min) Obtained signature of approval from Mr. Warner.

August 4th (25 min) Obtained signature of approval from Mr. Dan Day, unit leader.

August 8th (30 min) Obtained the signature from Mark Mumford, Unit Committee.

August 8th (5 min) Took proposal to District Committee Leader, Ron Mosley (signed on August 10th).

August 10th (10 min) Called Mr. Warner to tell him my project was approved.

August 11th (2 hrs 45 min) Made invitations on computer. Went to copy store, ran off 50 copies which cost \$4.25 I paid for. Folded and addressed invitations.

August 12th (2hrs 35 min) Rode bike to pick up proposal from Ron Mosley and to deliver invitations to friends and patrol members.

(1 hr) Delivered invitations (mom drove)

August 13th (1 hr) Delivered invitations (older brother Jesse drove)

(5 min) Called Mr. Warner to finalize plans, set up meetings for Monday at 9:00am

August 16th (15 min) Met with Mr. Warner
(15 min) Reminded friends about project.

August 17th (3hrs 15 min) Met at flagpole at Gilcrest Elementary at 8:00 am. Carried out actual project. Removed old carpet from classrooms, disposed of in in dumpster. Relocated bike racks. Moved classroom furniture and equipment from storage area to other classrooms throughout the school. General cleanup of debris throughout construction area and entire school ground. Finished at 11:15 am.
Mom took boys home. (1 hr)

August 20th (5 min) Called Mr. Warner to see if carpet was laid and new rooms were ready.

August 21st (1 hr 30 min) Met at Gilcrest at 8:00 am and completed the moving of all school room furniture and supplies to new 6-room addition. Also discarded old chalkboards and glass from older section of school

(30 min) Dad drove boys home after completion

August 22nd (2hrs) Completed Eagle project paperwork.

Notes

Assisted by

I was assisted by the following Boy Scouts, Varsity Scouts, Explorers, and/or other individuals:

Name	Date Worked	Hours Worked
Jason Blue	8/17 & 8/21	4 hrs 45 min
Jeremy Blue	8/17 & 8/21	4 hrs 45 min
Spencer Goodall	8/17 & 8/21	4 hrs 45 min
Robby Webb	8/17 & 8/21	4 hrs 45 min
Matt Miller	8/17 & 8/21	4 hrs 45 min
Jesse Goode	8/17 & 8/21	4 hrs 45 min
Jayden Blue	8/17 & 8/21	4 hrs 45 min
Will Warner	8/17 & 8/21	4 hrs 45 min
Jesse Goode	8/17 & 8/21	4 hrs 45 min
Jonathan Blue	8/17 & 8/21	4 hrs 45 min
Luis Blue	8/17 & 8/21	4 hrs 45 min
David Warner	8/17 & 8/21	4 hrs 45 min
Lane Blue	8/17 & 8/21	4 hrs 45 min
Will Warner	8/17 & 8/21	4 hrs 45 min
Delayne Blue	8/17 & 8/21	4 hrs 45 min
Jake Clawson	8/17 & 8/21	4 hrs 45 min
Nick Thankster	8/17	3 hrs 15 min
Alex Dover	8/17	3 hrs 15 min
Landon Hall	8/17	3 hrs 15 min
Daniel Abeyer	8/17	3 hrs 15 min
Mike Sand	8/17	3 hrs 15 min
Cameron Franklin	8/17	3 hrs 15 min
Brady Harmon	8/17	3 hrs 15 min
Brandon Beal	8/17	3 hrs 15 min
Broch Dillard	8/17	3 hrs 15 min
Conner Poral	8/17	3 hrs 15 min
J. D. Layden	8/17	3 hrs 15 min
Clay Henderson	8/17	2 hrs 15 min
Tyler Anders	8/17	2 hrs 15 min
Shawn Anders	8/17	2 hrs 15 min
Mendy Zimler	8/17	2 hrs 15 mn
Brett Nels	8/17	1 hr 30 min
Paul Haws	8/17	1 hr 30 min
Ryan Davies	8/17	1 hr 30 min
Melissa Jerrup	8/17	1 hr 30 min

Changes

The original project plans were followed except the following changes (include reasons for changes):

First change was the date. The construction crew didn't meet their deadline, so I had to change the date to the following day (August 17th). We were not able to move furniture and supplies into the new classrooms because the carpet had not been installed. We did everything else we could possibly do that day. We then returned Saturday morning to complete the project. Another change that was made from the orginal plans was that we were not allowed to make repairs to playground equipment, as it is required that school district employees make documentataton of these repairs.

Time Spent

The amount of time spent should be as adequate as necessary for you to demonstrate your leadership of others (two or more) in planning and carrying out your project.

Total time I spent planning the project **19 hours 25 minutes**

Total time I spent carrying out the project **4 hours 45 minutes**

Total time spent by others assisting on the 104 hours 15 minutes

Date project was completed 8/21/99

The project was started and completed since I received the Life Scout rank and is respectfully submitted for consideration.

Page 1 of 1

— 100 —

Scoutmaster/Coach/Advisor's signature _____

Date 8/25/99

Life to Eagle Concept

Describe the project you plan to do.

(This represent an actual approved Eagle project with names changed)

My project involves moving equipment and school supplies, which are currently being stored in the gymnasium, basement, and a nearby pod to a new six-classroom addition, which is currently being built onto the south end of the Gilcrest Elementary. After moving all of the equipment we will help teachers organized, clean and dust the rooms and classroom equipment. We will also prepare the playground and the grounds around the new addition for the safety of the children by picking up any debris, (nails, screws, glass, wood, etc.) left the construction workers. We will also pull weeds and tighten any loose bolts on the playground equipment for the safety of the children

I will be helping Mr. Warner coordinate, handtrucks, carts and cleaning supplies.

What group will it benefit?

The Gilcrest Elementary Teachers and Students _____

Name of religious institution, school, or community

200 West 800 North, Provo, Utah _____

Address (location)

My project will be of benefit to the group because:

This project will benefit Gilcrest Elementary the teachers and 300 school children in grades K-2. There are only two ways available to move all of the stored equipment into the six classroom additions. Mr. Warner, the custodian is overseeing this move and desperately needs help moving everything because the short time. The addition is not expected to be completed until August 14th and school begins the following week.

This project will help ensure 300 children, ages 5-7 come to a safe, clean and organized environment when school begins.

The concept was discussed with my unit leader on August 4, 1999 _____
Date

The project was discussed with David B. Warner _____
Name

Head Custodian _____
Title

808-473-7097 _____
Phone Number

Of Gilcrest Elementary _____ July 19, 1999 _____
Religious institution, school, or community **Date**

PLANNING DETAILS

Plan your work by describing the present condition, the method, materials to be used, project helpers, and a time schedule for carrying out. Describe any safety hazards you might face and how you will ensure the safety of those carrying out the project.

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(Pictures of the event are provided)

Approval Signatures

Project plans approved by _____ (signed: David Warner) _____ (July 27, 1999) _____
Religious institution, school, or community _____
Date _____

Project plans approved by _____ (signed: Dan Day) _____ (August 4, 1999) _____
Scoutmaster/Coach/Advisor _____
Date _____

Project plans approved by _____ (signed: Mark Mumford) _____ (August 8, 1999) _____
Unit Committee _____
Date _____

Project plans approved by _____ (Signed: Ron Mosley) _____ (August 10, 1999) _____
Council or District Advancement Committee _____
Date _____

YOU MAY NOW PROCEED TO CARRY OUT YOUR PROJECT

Eagle Projects List

Examples of Completed Projects in the Utah National Parks Council
Includes Total hours of boy and others assisting

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Cleaned and painted all fire hydrants in a town. 58
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Collected food to go to Russia. 132.
Collected old eyeglasses for the Lions Club to donate to the needy. 83.
Collected Materials and made sack lunches for homeless every Saturday for three months. 82.
Collected childrens books for library. 38.
Collected eyeglasses and sunglasses for South American peoples. 82.
Compiled and distributed emergency preparedness manual for our community. 75.
Conducted a book drive and donated them to an Indian reservation high school. 138.
Constructed and attached large cut-out lettering "Museum" to help identify a park as a museum. 71.
Constructed and installed new sprinkler system and planted seeds for new lawn at care center. 123.
Designed, laid out, assembled and painted 6 sets of wooden doll-sized hospital equipment toys. 176.
Dug out and put in a sand volleyball pit in a community park. 48.
Entered student's records into computer for LDS seminary. 101.
Finished landscaping on south side of school. 190.
Framed walls and hung sheetrock on them, in basement of city fire department. 85.
Gathered books in Spanish and English for city library. 67.
Gathered books for new town library. 74
Held a blood drive for community red cross. 322.
Installed metal fence around park for a town. 119.
Installed flags in each classroom and painted teacher's name on parking spaces at seminary. 61.
Installed picnic tables at park. 125.
Installed automatic sprinkler system with timers for school. 87.

Installed two flag poles at fort monument. 64.
Installed metal flags on fire hydrants in a town so they can be seen in the snow. 83.
Installed 180 ft pipe and planted 5 trees with bubbler waters at state park. 45.
Installed a three-dish drinking fountain for handicap facilities. 106.
Listed, took pictures and cataloged historical markers for Daughters of Utah Pioneers. 70.
Made ATV cattle guards. 90.
Made a therapy sand tray table and stool for women and children in crisis. 142
Made twenty educational file folder games for elementary school. 67.
Made 6 quilts for primary childrens' hospital. 107
Made a display case for the local city fire department. 49.
Made a "standing frame" for disabled children at childrens hospital. 103.
Made large display boards for the art department in our school. 72.
Made a concrete pad for future pavilion on a playground at elementary school. 154.
Made benches to put in front of new city office buildings. 130.
Made paths with rocks, spread wood shavings and cleaned up fire rings and garbage at park. 132.
Made two quilts for homeless shelter. 46.
Made 300 emergency kits and distributed to families in ward area. 115.
Made fourteen tabletop whiteboard easels for elementary school. 105.
Made metal signs for camp Koholowo. 109.
Moved antique machinery, dug down, poisoned area, covered with gravel, put machinery back for DUP. 68.
Organized and aligned headstones in cemetery. 43.
Painted parking lines for city. 107.
Painted all the picnic tables and benches at park. 109.
Painted benches at city baseball fields. 58.
Painted state map with counties on the basketball court at an elementary school. 120
Painted the curbs red at the corners and fire hydrants, etc at ward. 58.
Planted 325 trees in canyon for US Forest Service. 148.
Planted trees, bushes, shrubs along spring creek and watered them during the summer. 55.
Planted 300 seedlings (sagebrush and bitterbrush) on mountain for US Forest Service. 94.
Provided firewood for girls camp. 630.
Put in wood pole barriers around parking lots by Snow Canyon Sand area. 257.
Put together birthday bags for patients at the state hospital. 122.
Re-established the Old Temple Quarry Trail that was used in the 1800's. 40.
Refinished benches for ward primary. 100.
Removed old pump controls, dug hole near well, put in cement valve, new controls. 150.
Removed and repaired pioneer headstones and put in new foundations and reset them. 45.
Repainted red emergency curbing around high school. 51.
Repaired and restored pre-school playground equipment. 67.
Repaired headstones in local city cemetery. 53.
Repaired table tops and chairs that belong to the community. 89.
Repaired bicycles for LDS Services to be sent to Honduras. 64.
Replaced memorial plaques on memorial hill for city. 61.
Reshaped banks of river to 45 degree angle and planted willow and grass on banks. 83.
Rewired and upgraded church sound system. 63
Tied eleven quilts and gave to kids on the move for disabled children. 148.
Worked on the Bridal Veil Falls Trail. 49
Worked on Bonneville Shoreline Trail. 209

Eagle Scout Leadership Service Project Workbook

Scout's name:

Address:

Telephone No.:

Unit No.:

District:

Local council:

Unit leader's name:

Address:

Telephone No.:

Unit advancement committee person's name:

Address:

Telephone No.:

PROJECT DESCRIPTION

Describe the project you plan to do.

What group will benefit from the project?

Name of religious institution, school, or community:

Telephone No.:

Street address:

City:

State:

Zip code:

My project will be of benefit to the group because:

This concept was discussed with my unit leader on (Date):

The project concept was discussed with the following representative of the group that will benefit from the project.

Representative's name:

Representative's Title:

Phone No.:

Date of meeting:

PROJECT DETAILS

Plan your work by describing the present condition, the method, materials to be used, project helpers, and a time schedule for carrying out the project. Describe any safety hazards you might face, and explain how you will ensure the safety of those carrying out the project.

If appropriate, include photographs of the area before you begin your project. Providing before-and-after photographs of your project area can give a clear example of your effort.

Description:

“Before” Photographs

Approval Signatures for Project Plan

Project plans were reviewed and approved by:

Religious institution, school, or community representative:

_____Date: _____

Scoutmaster/Coach/Advisor:

_____Date: _____

Unit committee member:

_____Date: _____

Council or district advancement committee member:

_____Date: _____

IMPORTANT NOTE: You may proceed with your leadership project only when you have ...

- Completed all the above mentioned planning details
- Shared the project plans with the appropriate persons
- Obtained approval from the appropriate persons

CARRYING OUT THE PROJECT

Record the progress of your project. Keep a record of how much time you spend planning and carrying out the project. List who besides yourself worked on the project, the days they worked, the number of hours they worked each day, and the total length of time others assisted on the project.

If appropriate, list the type and cost of any materials required to complete the project. If your original project plan changes at any time, be sure and document what the change was and the reason for the change.

Hours I Spent Working on the Project

The length of time spent should be as adequate as is necessary for you to demonstrate your leadership of two or more individuals in planning and carrying out your project.

Hours I spent ...

Planning the project:

Carrying out the project :

Total hours I spent working on the project:

Hours Spent by Scouts, Venturers, or Other Individuals Working on the Project

Name	Date	No. of Hours
_____	_____	_____

Total number of hours others worked on the project:

For a grand total, add the total number of hours you spent on the project to the total number of hours others worked on the project:

Materials Required to Complete the Project

Type of Material	Cost of Material
_____	_____
_____	_____
_____	_____
_____	_____

Changes

List any changes made to the original project plan and explain why those changes were made.

Photographs

“AFTER” Photographs

Including photographs of your completed project (along with the "before" photographs with the project description) helps present a clearer overall understanding of your effort.

Approvals for Completed Project

Start date of project:

Completion date of project:

The project was started and has been completed since I received the Life Scout rank, and is respectfully submitted for consideration.

Applicant's signature:

Date: _____

This project was planned, developed, and carried out by the candidate.

Signature of Scoutmaster/Coach/Advisor:

Date: _____

Signature of the representative of religious institution, school, or community:

Date: _____

Eagle Scout Leadership Service Project Workbook



Scout's name

Address

Telephone No.

Unit No.

District

Local council

Unit leader's name

Address

Telephone No.

Unit advancement committee person's name

Address

Telephone No.

PROJECT DESCRIPTION

Describe the project you plan to do.

What group will benefit from the project?

Name of religious institution, school, or community	Telephone No.		
Street address	City	State	Zip code

My project will be of benefit to the group because:

This concept was discussed with my unit leader on

Date

The project concept was discussed with the following representative of the group that will benefit from the project

Representative's name	Date of meeting
Representative's title	Phone No.

PROJECT DETAILS

Plan your work by describing the present condition, the method, materials to be used, project helpers, and a time schedule for carrying out the project. Describe any safety hazards you might face, and explain how you will ensure the safety of those carrying out the project.

If appropriate, include photographs of the area before you begin your project. Providing before-and-after photographs of your project area can give a clear example of your effort.

"BEFORE" PHOTOGRAPHS



Approval Signatures for Project Plan

Project plans were reviewed and approved by

Religious institution, school, or community representative Date

Scoutmaster/Coach/Advisor Date

Unit committee member Date

Council or district advancement committee member Date

IMPORTANT NOTE: You may proceed with your leadership service project only when you have

- Completed all the above mentioned planning details
- Shared the project plans with the appropriate persons
- Obtained approval from the appropriate persons

CARRYING OUT THE PROJECT

Record the progress of your project. Keep a record of how much time you spend planning and carrying out the project. List who besides yourself worked on the project, the days they worked, the number of hours they worked each day, and the total length of time others assisted on the project.

If appropriate, list the type and cost of any materials required to complete the project. If your original project plan changes at any time, be sure and document what the change was and the reason for the change.

Hours I Spent Working on the Project

The length of time spent should be as adequate as is necessary for you to demonstrate your leadership of two or more individuals in planning and carrying out your project.

Hours I spent: Planning the project _____ Carrying out the project _____

Total hours I spent working on the project: _____

Hours Spent by Scouts, Venturers, or Other Individuals Working on the Project

Name _____

Date

No. of Hours

Total number of hours others worked on the project: _____

For a grand total, add the total number of hours you spent on the project to the total number of hours others worked on the project: _____

Materials Required to Complete the Project

Type of Material

Cost of Material

Changes

List any changes made to the original project plan and explain why those changes were made.

Photographs

“AFTER” PHOTOGRAPHS

Including photographs of your completed project (along with the “before” photographs on page 6) helps present a clearer overall understanding of your effort.

Approvals for Completed Project

Start date of project _____ Completion date of project _____

The project was started and has been completed since I received the Life Scout rank, and is respectfully submitted for consideration.

Applicant’s signature

Date

This project was planned, developed, and carried out by the candidate.

Signature of Scoutmaster/Coach/Advisor

Date

Signature of the representative of religious institution, school, or community

Date

The District Court of Honor and Explanation of Points System

The purpose of the District Court of Honor is to provide an appropriate setting for both Scouts and Scouting Leaders to receive earned recognitions.

It is a periodic showcase of Scouting advancements, activities and competition, and provides a very strong incentive for short term and long term achievement.

It should be judged fairly and ensure a level playing field, regardless of whether small or large groups compete against each other.

The physical setting should be a somewhat exciting Scouting atmosphere, including a variety of decorations and Scouting effects -- flags, displays, banners, awards, and even appropriate music, etc. And, above all, it should provide a spirit of Scouting and be fun. All Scouts should be encouraged to fully participate on a pre-assigned and impromptu basis. Family and friends are most welcome and a part of the activities, particularly when rank advancements are given.

District (Stake) Courts of Honor offer an opportunity for units to see what comparative progress is being made. They might be held every two months, except during the summer time.

Simple plaque awards and good prizes (usually camping gear, etc.) might be given for First, Second and Third Places (Gold, Silver and Bronze) and an MVP award to the most outstanding youth Scout of that evening. An additional "Top Dawg" award can be given to the unit with the best accumulative scores beginning at the second court of honor of the year. Lots of small candy bars can be given and thrown out to Scouts (and leaders) during the evening for various accomplishments and participation.

Cub Scouts and parents should be invited to one special Court of Honor during the year to see what takes place there.

Usually in May, at the conclusion of the last Court of Honor for the Scouting year, total accumulative points for all units should be determined and significant prizes awarded for this occasion (a trip, a jet plane flight, day passes at an amusement park, etc.).

RULE ONE: Make it fun!

District Court of Honor Score Sheet
 Scouts, Varsity, Venturers Competition for the Gold
 2000-2001

Unit: _____	Date: _____
	Number Points Total

Scouts			
Eagle Awards since last Court of Honor	_____ X	5000 =	_____
Eagle Palms	_____ X	1500 =	_____
Rank Advancement (star, Life)	_____ X	2500 =	_____
Rank Advancement (Tenderfoot, Scout 2nd 1st)	_____ X	1500 =	_____
Merit Badges	_____ X	500 =	_____
Religious Awards (On My Honor, Duty to God)	_____ X	1500 =	_____
Scouts in Uniform (at least a shirt)	_____ X	200 =	_____
Boys in attendance	_____ X	100 =	_____
Parents in attendance	_____ X	100 =	_____
Varsity Scouts			
Varsity Letters	_____ X	4000 =	_____
Varsity Pins	_____ X	1500 =	_____
Venturers			
Venturer Silver Awards	_____ X	5000 =	_____
Venturer Gold Awards	_____ X	3000 =	_____
Venturer Bronze Awards	_____ X	1500 =	_____
Venturer Ranger Awards	_____ X	4000 =	_____
Sub-Total Points, section 1			
Sub total <u>divided by total boys</u> in unit (ages 11-18)			_____
Total points for section 1			_____
Adult Leaders			
Basic Trained (counts each time)	_____ X	200 =	_____
Fast Start Trained (counts each time)	_____ X	100 =	_____
Roundtable attendance	_____ X	100 =	_____
Leaders in Uniform	_____ X	100 =	_____
Leaders in attendance (including Unit Leaders)	_____ X	100 =	_____
On My Honor Adult Award	_____ X	150 =	_____
Total of section 2			
Special Categories			
Unit Leader present	_____ X	100 =	_____
Organization Banner	_____ X	60 =	_____
Organization Cheer	_____ X	50 =	_____
Organization Presentation	_____ X	50 =	_____
Service Projects	_____ X	500 =	_____
Camp outs	_____ X	500 =	_____
Summer campout (per unit)	_____ X	600 =	_____
Timberline/All-Stars trained (per Young Man)	_____ X	300 =	_____
Woodbadge trained (per leader)	_____ X	300 =	_____
Quality Unit Award (per unit)	_____ X	200 =	_____
Total Points, from section 3			
Total Points, sections 1, 2, 3.			

EXPLANATION OF POINT SYSTEM CATEGORIES

Category	Description
Eagle Awards	Total number of Eagle Awards earned since the last District Court of Honor.
Eagle Palms	Total number of Eagle Palms earned since the last District Court of Honor
Rank Advancements	Total number of rank advancements (Eleven-Year Old Scout through Life) earned since the last District Court of Honor.
Merit Badges	Total number of Merit Badges earned since the last District Court of Honor.
Religious Awards	Total number of religious awards earned (On My Honor/Duty to God) since the last Court of Honor.
Scouts in Uniform	Total number of Scouts in uniform in your unit. They must at least be wearing at least a BSA shirt or DDI.
Parents in attendance	Total number of parents of scouts in attendance from your unit.
Varsity Letters	Total number of Varsity Letters earned since the last District Court of Honor.
Varsity Pins	Total number of Varsity Pins earned since the last District Court of Honor.
Venturing Silver Award	Total number of Venturing Silver Awards earned since the last Court of Honor.
Venturing Gold Award	Total number of Venturing Gold Awards earned since the last Court of Honor.
Venturing Bronze Award	Total number of Venturing Bronze Awards earned since the last Court of Honor.
Venturing Ranger Award	Total number of Venturing Ranger Awards earned since the last Court of Honor.
Basic Trained	Number of leaders in your unit (including Unit Leaders and troop committee members) that have completed Basic Training for the position they are currently serving in. This category can be counted each time.
Fast Start Trained	Number of leaders in your unit (including Unit Leader and troop committee members) that have attended Fast Start Training for the position they are currently serving in. This can be counted each time. If a leader is Basic Trained then they would automatically earn points in this category as well even if they did not attend Fast Start Training.
Roundtable attendance	Number of leaders in your unit (including Unit Leaders and troop committee members) that have attended Roundtable since the last Court of Honor. If one leader has attended multiple Roundtables then each would count.
Leaders in Uniform	Total number of leaders (including Unit Leaders and troop committee members) in uniform from your unit. Must at least be wearing a BSA shirt or DDI.
Scout Leaders	Number of adult Scout leaders in attendance (including unit leaders and troop committee members)
Unit Leaders	Number of members in attendance.
Troop Banner	If unit has multiple banners, only one will count.
Troop Cheer	If unit has multiple cheers, only one will count.
Presentation	If unit gives multiple presentations (skit/outing report), only one will count.
Service	Total number of service projects completed since the last Court of Honor. If the Boy Scouts did one and the Varsity Scouts did a separate project, both would count.

3-Month Calendar	3-month calendar must be turned in to the stake
Key Scout Leaders Meeting	Number of Key Scout Leaders meetings your unit has had since the last Court of Honor. You should be holding one a month.
Campout	Total number of camp outs (at least an overnighter) since the last District Court of Honor. If the Boy Scouts did one and the Varsity Scouts did a separate campout, both would count.
Summer Campout	Units must have completed a campout of 4-5 consecutive days this summer. If the Boy Scouts did one and the Venturers did a separate campout, both would count
Timberline/All-Stars trained	For each Scout that attended Timberline or Varsity All-Stars training this past summer. Counts only once.
Woodbadge	For each adult leader that attended Woodbadge training this past summer. Counts only once.
Quality Unit Award	200 points for each unit (Scout, Varsity, Venturer) that receives a Quality Unit Award in February.

(Sample) Unit	Totals for _____ (month)			Total	Ranking
	Advancement	Leaders	Special		
1st Unit	670	400	500	1570	6
2nd Unit	689	1500	2160	4349	3
3rd Unit	523	1750	1300	3573	4
4th Unit				0	7
5th Unit	1207	1000	2350	4557	1
6th Unit	456	1100	600	2156	5
7th Unit	2000	1700	750	4450	2
Totals	5544	7450	7660	20654	

COURT OF HONOR PREPARATIONS

Email or call all scouting leaders one week in advance to prepare them for Court of Honor.
Purchase two bags of snicker size candy.

Put up flag on backwall of stage

Have refreshments ready

Have prizes (gear/equipment etc) displayed on stage.

Make up award certificates and buy 8x10 frames at All-a-Dollar and have them on display.

Assign Stake commissioners to assist tallying points for awards: First (gold) Second (silver) Third (Bronze) as well as MVP award and Top Dawg unit.

Set up chairs in hall.

Set up three tables in front with a row of chairs for Commissioners and Stake Leaders.

(Two tables for presentations and one for computer person.

Have microphone system operational.

Decorate the hall with items that are Scout activity related, displays of activities by the groups, etc.

Create a Scouting atmosphere.

All commissioners should be in full uniform.

Pre-assign a color guard and a prayer,

AGENDA GUIDELINES

(Keep atmosphere exciting and fun)

Venturer Commissioner Welcome scouts, leaders and families attending

Color Guard Call all to attention. Present Colors

Selected Person Prayer

Venturer Commissioner	Explanation of program and point system Hand out tally sheets to each Scout Leader from each ward They will be responsible Review point system
Varsity Commissioner	Ask for spontaneous persons to give scout oath, law (Reward with candy) Also worth points as a presentation.
Scout Commissioner	Asks for several wards to come in sequence to make awards and have a scout(s) tell about what they have done since the last court of honor (held every two months, except during summer)
Venturer Commissioner	Asks for presentation skits (humorous) intermittently during program (give or throw candy to participant)
Ward Scout Leaders	During program each are responsible to determine how many points his organization will receive by tallying up earned points.
Secretary	Has above program in his computer with the necessary information so that quick tallying can be done during the program to save time.
Commissioners	Continue with merit badge awards and rank advancements from wards until all wards have presented. On any rank advancement the scout will scout handshake with all leaders.
Venturer Commissioner	Scouter's Closing minute, (an inspirational message); thank all participants.
Color Guard	Retire Colors
TBA	Closing prayer.
Commissioners	Refreshment arrangements
2 Commissioners	During the first Court of Honor of the year, in order that ward scout leaders understand the point system, in a room aside, have a review each of the categories and points to be tallied.
Venturer Commissioner	Announce results of points for this evening and the accumulative for the Top Dawg Award and give out prizes; take pictures for website page. Let scouters know the location of the website:
Venturer Commissioner/ Secretary	Post information of points, standings and participant's activities on web page

1998 NATIONAL QUALITY UNIT AWARD



- REPORT OF ACHIEVEMENT FOR PAST CHARTER YEAR—(A)
- COMMITMENT FOR THE COMING CHARTER YEAR—(B)

Unit must achieve six of ten to qualify as a National Quality Troop.
(Four starred [*] items are required, plus two additional items = six total.)

Troop no. _____ Chartered organization _____

City _____ State _____ Recharter month _____

District _____ Council _____

(A) Past Year
(B) Coming Year

Mark yes (Y) or no (N) in the box for each item.

* 1. **Training.** The Scoutmaster will complete Boy Scout Leader Fast Start Training and Scoutmastership Fundamentals.

* 2. **Two-Deep Leadership.** We will have one or more assistant Scoutmasters registered, trained, and active. One registered adult is assigned responsibility for Youth Protection training.

3. **Planned program.** Our troop will conduct an annual program planning conference, publish an annual troop program calendar, and present it to parents at a family activity.

4. **Service Project.** Our troop will conduct a service project annually, preferably for the chartered organization or the community.

_____ Number of hours of community service performed by our youth members last year.

5. **Advancement.** Sixty percent or more of our Boy Scouts will advance a rank, or we will have a 10 percent increase in total rank advancement over a year ago. Approved rank advancements for this recognition include Tenderfoot, Second Class, First Class, Star, Life, and Eagle.

_____ Number of Boy Scouts at the beginning of the current troop charter year.

_____ Number of these Boy Scouts who will advance a rank during the troop charter year.

_____ Percentage of these Boy Scouts who will advance a rank during the troop charter year, or

_____ Percentage of rank increase over a year ago.

6. **Boys' Life.** Fifty percent or more of our Boy Scout members will subscribe to *Boys' Life* magazine or we will have a 10 percent increase over a year ago.

_____ Number of Boy Scouts subscribing at the beginning of the current troop charter year.

_____ Number of Boy Scouts who will subscribe at the beginning of the next troop charter year.

_____ Percentage increase in subscriptions over a year ago, or

_____ Percentage of Boy Scouts who will subscribe at the beginning of the next charter year.

* 7. **Outdoor Activities.** The troop will conduct six highlight activities (such as hikes, campouts, trips, tours, etc.) and attend a Boy Scouts of America long-term camp.

8. **Membership.** We will renew our charter with an equal or greater number of youth registered over a year ago.

_____ Number of youth registered at the beginning of the current charter year.

_____ Number of youth who will register at the beginning of the next charter year.

9. **Patrol Method.** We will conduct Troop Junior Leader Training as outlined in the *Scoutmaster Handbook* and hold monthly patrol leaders' council meetings.

*10. **On-Time Charter Renewal.** The troop will complete its charter renewal before its current charter expires.

Achieved National Quality Unit Award past charter year (A) • Yes • No

Date

Commissioner

Scoutmaster

Instructions. Use ballpoint pen.

Top Sheet. Council copy. Attach to Quality Unit Recognition Form, No. 14-238M, and submit to the council service center.

Bottom Sheet. Unit copy. Back contains interpretation for Quality Troop Award.

Major Features

- Recognitions and commitment goals are established on the troop charter year.
- Each troop signs up at the beginning of its charter year and qualifies for the award at the close of its charter year.
- During the month after the charter renewal, a review is conducted by a council representative, usually a commissioner, to determine if the troop qualifies as a Quality Unit for the past year and to make commitments for the coming year.

Recognition

For troops: Pennant streamer for flagpole or room display (no charge), and plaques for selected adults.

For individuals: All Boy Scouts and adults of a troop qualifying for the National Quality Unit Award are eligible to wear a recognition emblem on their uniform and a quality pin on civilian clothing. (Emblems, pins, plaques, and streamers can be ordered from the local council service center.)

INTERPRETATION OF COMMITMENTS FOR THE QUALITY TROOP AWARD

Aim to achieve a "yes" on all ten commitments. You need six to qualify for the Quality Troop Award. This includes all of the four starred (*) items plus a minimum of any two additional items.

- * 1. Training. Trained leaders are an essential part of quality troop operation. The new Scoutmaster must complete Boy Scout Leader Fast Start Training within 90 days of selection and registration. The Scoutmaster must have completed the Scoutmastership Fundamentals course. If the unit had a trained Scoutmaster during most of the charter year, but a new Scoutmaster was selected too late to complete Scoutmastership Fundamentals before charter renewal, the council may still approve this item.
- * 2. Two-Deep Leadership. The troop must have two-deep leadership. At least one assistant Scoutmaster must be active, registered, and trained as indicated in (1) above. A registered adult in the troop must be assigned responsibility to promote Youth Protection training and coordinate appropriate awareness for parents and youth members.
- 3. Planned Program. The patrol leaders' council conducts the annual program planning conference. After the Scoutmaster obtains the troop committee's commitment of support for the program, copies are shared with everyone related to the troop, including parents.
- 4. Service Project. Consider your chartered organization as your first preference. A community service program is another choice. Or, if you would like to help Scouting in other countries, funds can be transmitted to your local council for the World Friendship Fund. Also, fill in the total number of hours devoted to community service efforts and projects by all youth members of your unit during the past twelve months.
- 5. Advancement. Set objectives for advancement using the spaces on your commitment sheet. Additional Boy Scouts enrolled during the year are not figured in the percentage. Only those Boy Scouts listed on the charter application at the beginning of the charter year are counted at the end of the charter year.

Examples:

<u>30</u>	Boy Scouts registered at the beginning of the troop charter year.
<u>18</u>	of these Boy Scouts advanced a rank during the year.
<u>60</u>	percent of these Boy Scouts advanced a rank (commitment is met).

OR

<u>25</u>	percent advanced a rank last charter year.
<u>40</u>	percent advanced a rank this charter year.
<u>15</u>	percent increase in number of boys advancing over a year ago (commitment is met).

(Note: Those Scouts who are already Eagle Scouts may be counted as achieving a rank advancement.)

- 6. *Boys' Life.* Set objectives for *Boys' Life* magazine on this commitment sheet. It is recommended that 100 percent of your troop families subscribe. Part of the troop's annual budget should include *Boy's Life* magazine.
- * 7. Outdoor Activities. A quality troop must attend a long-term camp approved by the local council. Troops are encouraged to have an outdoor activity every month. At least six highlight activities are required, in addition to long-term camp.
- 8. Membership. Conduct a membership inventory and personally invite Boy Scouts who are missing meetings. Plan a program to invite new boys and Cub Scouts as they reach Boy Scout age. Use the spaces on the commitment sheet to set objectives for the troop charter year.
- 9. Patrol Method. The purpose of the patrol leaders' council is to plan and run troop activities and to train the patrol leaders. In a Quality Troop, the Scoutmaster places a top priority on both training and monthly meetings of the patrol leaders' council. Use the *Scoutmaster Handbook* (1991 printing or later) and the *Scoutmaster's Junior Leader Training Kit*, No. 3422.
- *10. On-Time Charter Renewal. See that the charter renewal application and fees reach the council service center before midnight of the last day of the troop's charter year. Most units will want to submit their renewal at least fifteen days before charter expiration to allow adequate time for processing and any unforeseen delays.

Steps

1. Attach the council copies of both the achievement and commitment forms to the Quality Unit Recognition Order Form, No. 14-238M, and submit to the local council service center.
2. Include National Quality Unit Award program on your troop committee agenda each month to check progress.

Teacher's Quorum President

(Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence. D&C
107.99

Purpose of Responsibility:

Aaronic Priesthood quorum presidents are given the keys to administer the affairs of the quorum over which they preside. They are the active, directing heads of the quorums. Their main responsibilities are under three headings: preside over the quorum, teach quorum members their duties, and watch over each quorum member. They are assisted in these responsibilities by their counselors (or assistants), the quorum secretary, the quorum adviser, and quorum committees.

Duties:

- Preside over the quorum.
- Observe the counsel and instruction of the bishopric.
- Report regularly to the bishopric member over the quorum on the condition and progress of the quorum and of each quorum member.
- Seek the counsel of the quorum adviser.
- Recommend to the bishopric his counselors and a secretary. Quorum presidents should seek the Spirit in deciding whom to recommend.
- Organize and supervise the quorum program. In doing this the quorum president should provide each quorum member with opportunities for priesthood assignments, for leadership experiences, and for spiritual growth.
- Develop love, brotherhood, and loyalty among quorum members.
- Teach quorum members the duties of their offices as is given in the D&C 107:85-87 and welcome new members into the quorum and orient them to their duties and assignments.

Meetings to attend:

Quorum presidency meeting, quorum meeting, quorum activities, ward Aaronic Priesthood committee meeting, ward Aaronic Priesthood-Young Women committee meeting, bishopric youth committee meeting, and Mutual.

Handbooks available for this responsibility:

Aaronic Priesthood Leadership Handbook
LDS Scouting Handbook

Other:

Quorum Counselor

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence. D&C 107:99

Purpose of your Responsibilities:

Aaronic Priesthood quorum counselors are given the keys to administer the affairs of the quorum over which they preside. They are the active, directing heads of the quorums. Their main responsibilities are under three headings: assist in presiding over the quorum, teach quorum members their duties, and watch over each quorum member.

Guidelines of your Stewardship:

- Preside over the quorum in the absence or at the request of the president/assistant to the bishop.
- Observe the counsel and instruction of the bishopric.
- Report regularly to the bishopric member over the quorum on the condition and progress of the quorum and of each quorum member.
- Seek the counsel of the quorum advisor.
- Assist in organizing and supervising the quorum program. Assist quorum president in providing each quorum member with opportunities for priesthood assignments, for leadership experiences, and for spiritual growth.
- Develop love, brotherhood, and loyalty among quorum members.
- Teach quorum members the duties of their offices as are given in the D&C 107:85-87 (preach: tell them what they need to do; teach: tell them how; expound: embellish; exhort: ask them to do it).
- Assist in welcoming new members into the quorum and orienting them to their duties and assignments.

Meetings to attend:

Quorum presidency meeting, quorum meeting, quorum activities, ward Aaronic Priesthood committee meeting, ward Aaronic Priesthood-Young Women committee meeting, bishopric youth committee meeting, and Mutual.

Handbooks available for this responsibility:

Aaronic Priesthood Leadership Handbook
LDS Scouting Handbook

Quorum Secretary

(Your Name)

Wherefore, now let every man learn his duty, and to act in the office in which he is appointed, in all diligence.
D&C 107.99

Purpose of your Responsibilities:

Aaronic Priesthood quorum presidents are given the keys to administer the affairs of the quorum over which they preside. They are the active, directing heads of the quorums. Their main responsibilities are under three headings: preside over the quorum, teach quorum members their duties, and watch over each quorum member. They are assisted in these responsibilities by their counselors, the quorum secretary, the quorum advisor, and quorum committees.

Guidelines to your Stewardship:

- You are a member of the quorum presidency; act as an assistant to the quorum president and counselors.
- Seek and observe the counsel and instruction of the bishopric.
- Keep a record of the attendance of quorum members.
- Develop minutes on important quorum meetings and presidency meeting business and plans.
- Report regularly to the bishopric member over the quorum on the condition and progress of the quorum and of each quorum member.
- Report on members who need assistance or are less active.
- Follow up on priesthood assignments given to quorum members.
- Develop love, brotherhood, and loyalty among quorum members.
- Assist in teaching quorum members the duties of their offices as is given in the D&C 107:85-87, (preach: tell them what they need to do; teach: tell them how; expound: embellish; exhort: ask them to do it.)
- Welcome new members into the quorum and orient them to their duties and assignments.

Meetings to attend:

Quorum presidency meeting, quorum meeting, quorum activities, ward Aaronic Priesthood committee meeting, ward Aaronic Priesthood-Young Women committee meeting, bishopric youth committee meeting, and Mutual.

Priesthood Quorum Agenda

Welcome

Prayer

Recognize any visiting authorities

Recognize visitors

Announcements

Sacrament Assignments

Assignments from last week

Quorum Activities (one month to three months)

Scouting Activities Planned

Report from YM/YW Committee Meeting or Bishop's Youth Council

Sports Activities Calendared this week/Month

Stake Activities Calendared

Next Court of Honor Date (Second Tuesdays of Months designated) Date _____

Next Quorum Presidency Meeting _____

Fast Offerings _____

Other Business _____

Advisor Discussion Time

Thank Advisor

Closing Prayer

Quorum/Class Presidency Meeting

Purpose:

The presidency meeting provides a regular time to receive leadership training and to plan how to carry out presidency responsibilities. The president, his/her counselors, the secretary and the adviser meet regularly; the member of the bishopric attends frequently.

Presiding and Conducting:

The quorum/class president presides over the meeting, and the members of the presidency take turns conducting the meeting. They should continually seek counsel, suggestions, and guidance from the adviser and the bishopric.

Suggestions

Set objectives

Review member needs

Plan service and other activities

Plan the class/quorum meeting agenda

Plan assignments for quorum/class committees

Review reports from those given assignments

Plan how to fellowship and reactivate less actives

Make plans for weekly Mutual meeting.

Planning for the YM/YW and Bishopric committee meetings

Other

Thank all for participation
Close with Prayer

Agenda

Presiding _____

Conducting _____

Prayer _____

Items:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

Varsity Team

New Challenges, New Experiences

The Game Plan

Featured Event _____ **Date** _____

Time	Checklist	Game Schedule of Events	Team Member(s)
-----	Warmups Arrive early, set up room, equipmt		
-----	Huddle Time Welcome First Verse of <i>America</i> Pledge of Allegiance Scout Oath and Scout Law Invocation Recognize guests, new teammates Heads Up Announcements Upcoming events, projects Communications received Awards, achievements Birthdays Key Scout Mtg info:council, district	Team Captain/Squad Leader	
-----	Team "Preplanning Plays" Special Team Program Managers Advancement, merit badges High Adventure/Sports,Camps Service Personal Development Special Programs, Events Team assignments Next Court of Honor points prep Super Activity development	Program Mgr / Merit Badge Counselor	
-----	The "Game Time Action" Advancements development Guest specialist or consultant Contests, games, special activities Squad activities Practice time Super/Major Activity development	Merit Badge Counselor / Coach	
-----	Huddle Break Thank guests, participants Coach's Corner/Motivation thought Next meeting / activity Prayer	Team Captain/Squad Leader	
-----	Replays Evaluate activity Cleanup	Team Leadership	
Notes/Comments _____			

Each young man earn at least one rank and three merit badges, or more, every six months.
Rule One: Make it FUN! Each Time Accomplish At Least One Worthwhile Scouting Objective.

Varsity Scout Team

Activity Planning Work Sheet

New Challenges, New Experiences

Activity _____

Scheduled Dates _____

Program Manager _____

(The following information should be completed to successfully develop and have your activity.)

Team Committee member/consultant _____

Location: _____

Team Captain Comments: _____

Facilities available/reserved _____

Equipment to reserve _____

Tour Permit turned in two weeks in advance. Yes _____ No _____

Followup items:

Activity Plan (by Program Manager)

Preplanning meetings and dates _____

What needs to be accomplished? _____

Needs _____

Resources (trucks, cars, people, equipment, etc.)

Facilities needed _____

Determine all costs involved _____

Names and number of people participating, Varsity and Adults

Job to be done

Assigned To

Notes to Program Chairman: Followup on ALL assignments, ongoing, during the development of your activity. Double check all arrangements. Let others know and keep informed through your written plans and progress. Do the activity!

Rule One: Make it FUN! Each activity should accomplish at least one worthwhile scouting objective and priesthood purpose.

Each young man earn at least one rank and three merit badges, or more, every six months.

		DW Varsity Annual Planner												
Program	Activities	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Notes
		(Enter Dates)												
Advancement														
High Adventure														
Sports														
Service														
Special Programs														
Other	Youth Conference													
	Firesides													
	Council Events													
	District Events													
	Stake Events													
	Standards Night													
Information														
	Round Table													

Merit Badge Counselor Survey

Ward _____

Date _____

Name _____

Phone _____

You can help our Scouts, Varsity and Venturers achieve their merit needed badges as they strive towards the Eagle Rank. To become a registered Merit Badge Counselor, simply circle the merit badge number(s) for which you have proficiency or experience and would be willing to help a young man if he is assigned to you for assistance. Then complete the attached BSA Adult Application. Required Merit Badges are in boldface. Give a life-changing experience to our young men.

1. Camping	43. Cycling	85. Plumbing
2. Citizenship in Community	44. Dentistry	86. Pottery
3. Citizenship in Nation	45. Disability Awareness	87. Public Health
4. Citizenship in World	46. Dog care	88. Public Speaking
5. Communications	47. Drafting	89. Pulp and Paper
6. Emergency Prepared	48. Electricity	90. Radio
7. Environmental Science	49. Electronics	91. Railroading
8. Family Life	50. Energy	92. Reading
9. First Aid	51. Engineering	93. Reptile and Amphibian study
10. Lifesaving	52. Farm Mechanics	94. Rifle Shooting
11. Personal Fitness	53. Fingerprinting	95. Rowing
12. Personal Management	54. Fire Safety	96. Salesmanship
13. Safety	55. Fish and Wildlife Mgt	97. Scholarship
14. Sports	56. Fishing	98. Sculpture
15. Swimming	57. Forestry	99. Shotgun Shooting
16. American Business	58. Gardening	100. Skating
17. American Cultures	59. Genealogy	101. Skiing
18. American Heritage	60. Geology	102. Small Boat Sailing
19. American Labor	61. Golf	103. Soil and Water Conservation
20. Animal Science	62. Graphic Arts	104. Space Exploration
21. Archeology	63. Hiking	105. Stamp Collecting
22. Archery	64. Home Repairs	106. Surveying
23. Architecture	65. Horsemanship	107. Textile
24. Art	66. Indian Lore	108. Theater
25. Astronomy	67. Insect Study	109. Traffic Safety
26. Athletics	68. Journalism	110. Truck Transportation
27. Atomic Energy	69. Landscape Architecture	111. Veterinary Medicine
28. Auto Mechanics	70. Law	112. Waterskiing
29. Aviation	71. Leatherwork	113. Weather
30. Backpacking	72. Mammal Study Medicine	114. Whitewater
31. Basketry	73. Metalwork	115. Wilderness Survival
32. Bird Study	74. Model Design and Building	116. Wood Carving
33. Bugling	75. Motorboating	117. Woodwork
34. Canoeing	76. Music	
35. Chemistry	77. Nature	
36. Cinematography	78. Oceanography	
37. Climbing	79. Orienteering	
38. Coin Collecting	80. Painting	
39. Collections	81. Pets	
40. Computers	82. Photography	
41. Cooking	83. Pioneering	
42. Crime Prevention	84. Plant Science	

WARD KEY SCOUT LEADERS MEETING

(Monthly) Date: _____
Ward: _____

Purpose:

To plan and coordinate all ward Scouting activities, and usually held in Bishop's Office within a week after District Roundtable.

Conducted by: Chartered Representative (CR is usually the bishopric Second Counselor)

In attendance:

Cubmaster, Den Leader Coach, Pack Committee Chairman, Primary President
New Scout Leader, Primary Presidency 2nd Counselor
Scoutmaster, and Assistant(s), Troop Committee Chairman
Varsity Coach, Assistant(s), Varsity Scout Committee Chairman
Venturer Crew Advisor and Assistant(s), Crew Committee Chairman
Other Scout leaders as invited

AGENDA

1. **Welcome:** (CR)
2. **Pledge of Allegiance and prayer:**
3. **Review and list dates and places for ward scouting activities during the next 30 days:**

<u>Pack</u>	<u>Troop</u>	<u>Team</u>	<u>Crew</u>
Pack Ldrs Mtg	Roundtable	Roundtable	Roundtable
Pack Meeting	Court of Honor	Court of Honor	Court of Honor
Roundtable	Troop Mtg	Committee Mtg	Committee Mtg
Den Mtg	PatrolLdrsCncl	TeamMtg	CrewMtg
Basic Trg	Basic Trg	Basic Trg	Crew Ofcrs Mtg
Team Ldr Mtg	VOA		
Basic Trg			

4. **Council and District Roundtable coming-activities information.**
5. **Reports:** Brief statement on accomplishments, needs and review qualifications for Quality Unit Awards.
Cub Scouting: Reports by Cub Scout committee Chairman, Cubmaster, Primary Second Counselor. Discuss achievement progress, boy membership, next month's Pack ideas committee, home Cub projects.
New Scout: Reports by Scout Leader and Primary President. Discuss: all boys registered, boys to go to Board of Review for First Class, campouts, activities, etc.
6. **Boy Scouting:** Reports by Troop Committee Chairman and Scoutmaster. Discuss: past month's Troop Committee Meeting, past month's Board of Review, Patrol Leader's Council, progress in advancements, membership, activities, etc.
7. **Varsity:** Report from Varsity Scout Committee Chairman or Team Coach, Varsity Scout Committee meeting, advancement needs, high adventure plans, and coming activities in the five field of emphasis.
8. **Venturing:** Reports by Crew Committee Chairman and Crew Advisor. Discuss: crew activities, last month's Crew Committee meetings, Last month's Crew Officer's meeting, VOA activities, membership and coming activities, etc.
9. **Personal Achievement Records review:** By Ward Scouting Secretary/Scouting leaders/CR.
10. **Rechartering:** Be aware of young men moving from unit to unit. Send PAR's
11. **Stake Objectives review**
12. **Court of Honor Preparations:** Review stake points standings, points potential,.
13. **Service Projects:**
14. **Adult recognition/training awards:** For YM and adults; Duty to God and On My Honor.
15. **Religious emblem awards:** Given by CR who takes about ten minutes to train his key leaders on the phases of Scouting he received instruction on at the last District Committee Meeting.
16. **Instruction to Key Scout Leaders:** By someone previously assigned. Message should show examples of Scouting in young mens' lives of developing character, good citizenship and physical fitness.
17. **Inspirational Message:**
18. **Next meeting date:**
19. **Committee Meetings:** Break into committees for monthly planning and support to leaders and activities.

Ward Aaronic Priesthood-Young Women Committee Meeting

Date _____

To Attend:

Bishopric counselor (chairman), assistant to priests quorum president____, president of teachers____ and deacons____ quorums, Young Women Class Presidents of Beehives____, Mia Maids____ and Laurels____, ward Young Men presidencies of Deacons____ Teachers____, Priests; Ward Young Men Secretary____, Ward Young Women presidency of the Beehive____, Mia Maids____, and Laurels____; Ward Young Women secretary____, the activities committee chairman____ and others as needed.

Purpose:

The YM-YW Committee meets monthly to plan combined Young Men-Young Women activities. In this meeting, assignments are made and details are worked out for the activities approved in the Bishopric Youth Committee meeting. Youth leaders should be given specific assignments to help carry out the planned activities.

AGENDA

Conducting: (YM or YW President)_____

Prayer _____

Review minutes of last meeting

Activity Plan-sheet #_____

Parent Release Form Needed ._____

Activity_____

Date(s) and time _____

Committee Leader_____

Committee Members_____

Priesthood Purpose:_____

<u>Suggestion Item</u>	<u>Assigned Person(s)</u>
Participants	_____
Place/Reservations	_____
Advance Preparations	_____
Manpower Required	_____
Transportation	_____
Purchases/Cost	_____
Equipment/Lists	_____
Food	_____
Other	_____
Next Follow up meeting	_____
Alternative Plan	_____

Activity Plan-sheet # _____

Activity _____

Date(s) and time: _____

Committee Leader _____

Committee Members _____

Priesthood

Purpose: _____

Suggestion Item

Assigned Person(s)

Participants

Place/Reservations

Advance Preparations

Manpower Required

Transportation

Purchases/Cost

Food

Other

Next Follow up meeting _____

Alternative

Plan _____

5. Other business

6. Thank all in attendance. Please follow up with assignments and let your group know about planned activities.

7. Prayer

Leaders make exciting things happen!

The Magic of Merit Badges

David L. Olpin

Perhaps not as "quick as a wink" can merit badges change a young man, but just as magically.

Life is somewhat like walking down a very, long hallway, filled with hundreds of doors---doors of opportunity. Some people never open many doors to see what is inside. How much they will have missed.

By opening a number of these "merit badge doors," we are suddenly introduced to many of the exciting opportunities that life has to offer.

Millions of young men have been influenced toward their life's work by completing a merit badge.

When you open these merit badge doors, not only do you get to take a trip through the merit badge booklets, but in most cases, you are personally advised by a counselor, someone who gives you a real-life interpretation, who has "been there, done that."

We could also say that our lives are very much like a large field of ground containing a number of unknown wells. These are wells of talents and abilities. Each well has a varying depth of capability. As we uncover and explore these wells, we may find that in some we have great depth. Each of us has many talents and abilities--abilities we may never know about. Through the magic of merit badges our potential talents may be uncovered and explored.

Merit badges prepare you young men for the real world, a place not too long from now where you will have to fall back on your learned experiences. Scouting is a tool box, giving many young men who enter the world a full set of tools, ready to work. They have taken the opportunity to prepare themselves

If you never try to do things, you may never know if you can. What a wondrous gift. What a magic spell a merit badge book may cast over us! Just one book may change your entire lifetime, give you a new direction, light a candle to a room of excitement where now

there is only darkness. It's magic!

On with the magic!

So spend some time just browsing through most or all of these "magic" merit badge booklets. They are available in most libraries. Invest in a few hours that may influence the rest of your life. Don't just wish you had. Don't take the time---make the time! You have time to do the things your *really* want to do. Take a magical trip.

Merit badges are a bit of magic opening up a world of reality, preparing us to wish upon a star and knowing better how to get there.

With a panorama of nearly 130 different fields for you to discover, there are few facets of life that are left untouched.

Most of these booklets are written by top experts in their fields, men and women who know their subjects well. They have taken sometimes complex fields of expertise and simplified them down so that you as a young person can really understand them.

Merit badges provide a magical adventure into life. Without them scouting would not be a quest of understanding ourselves, discovering our capabilities, sharpening our skills, or expanding our universe. Raise your vision.

The Carrot or the Stick?

There are two means of motivating a group to accomplish a purpose---the carrot, or the stick.

Having served in the military for several years, I understand readily the difference. Under fierce combat conditions often the only discipline that will drive a man to do his duty in the face of death is the stick. The stick is an outward manifestation. It is often forced upon the individual.

The carrot, by contrast, is an inner self-motivating and deep conviction, one that can be a strong driving force in anyone's life. Through the carrot, kindness, love and concern toward the recipient are the primary active forces.

The carrot is one of a lasting quality, and in the end will provide the result of greater satisfaction.

As explanation of this principle, two years ago I was assigned the responsibility of a high council member and Scout leader over my stake Scouting program for seven wards. This is essentially an advisory position. My first task was to surround myself with good leaders who could make a program move.

Initially, as I attended a stake court of honor for our young men, I had a serious concern for their welfare, and the manner in which their program might see meaningful advancement.

As the closing prayer of that meeting was being given, I seemed to have a burst of vision as to how I might change the program so that it would become more meaningful to the young men.

I sensed that there were two things I must do to bring about a successful program. First, I must have a vision of what we need to accomplish, and that vision must be a shared vision.

Second, the leaders of the wards must be aware of how they can accomplish that vision. This implies their knowing what they were to do, and a system of incentives, which, if they are real enough, will cause self motivation of both the leaders and the young men. There must also be an element of competition. Young men truly love friendly competition.

Over the next two years I developed training and shared with our leaders a basic incentive system that would move our people toward their goals, and have them share the vision and realization of objectives and goals within realistic goal dates.

At the conclusion of the second year I received the following letter which says more than I ever could:

"I am the Scout Committee Chairman for the Provo 4th ward. As we come to the end of this round of Stake courts of honor Brother Bronson (our scoutmaster) and I have pondered on the effectiveness of the point system and rewards. We have greatly enjoyed and benefitted from this system in our ward's scouting program, and I just wanted to commend you for this very effective system. It has added another element of fun. Friendly competition is a great way to motivate these young men to earn badges and work hard, and us as leaders to get organized and help the young men. The point system is a great way for you as stake leaders to tell us what it is

you wanted us to focus on in our organizations. From the way the points were set up this time around it was obvious that many points could be gained from leadership and having leaders active, attending round-table, being trained, etc. Because of your emphasis on this our ward did a lot to progress in this direction, and it has benefitted the scout program, and more importantly the young men in the program. Having more enthusiastic, trained, informed leaders has been a great benefit to our young men. As this last court of honor passes next Tuesday we will be anxiously awaiting the next round, and the next area you would like us to focus on in our programs. Again I thank you for your dedication to the young men in our stake and for your guidance as wise leaders."

(This particular ward won the year-long competition) Their prize was a jet flight to Jackson Hole, Wyoming, with a steak dinner there. Second and third place groups all received day-complimentary tickets to an indoor amusement place.

This last year our young men won more awards and advancements than we have ever experienced before, and it is now all beginning to bear fruit in the form of a number of potential eagles who are currently in our program. Our courts of honor have had up to 250 proud parents , leaders and young men.

The carrot with vision works.

David L. Olpin

An Effective Court of Honor Point System

David L. Olpin

Over the past two years our Scouting organization has been very successful as a direct result of an incentive court of honor point system.

This point system is founded on the premise of giving greater point values to areas that not only reward the young men for achievements, but, more importantly, provide overall support to the program.

Too often we may forget that the support element, i.e., training, materials, important meetings, etc., is really what makes a Scouting unit go--not the young men. Someone has said that Scouting is actually an adult organization helping young men.

Support materials

Our first task toward becoming successful in our courts of honor was to arm each leader with critical and basic materials that would stay permanently in the individual units, within their respective positions -- CRs, Scoutmasters, Varsity Leaders, Venturer Leaders and their assistants.

This meant providing 3-inch Leader Guidebook looseleaf binders for each Scouting leader position. These binders contained their complete job descriptions, program descriptions, agendas, planners, organization charts, job descriptions for the young men, objectives and goals, and goal dates of our overall program, etc., and, the most basic Scout manuals.

Rather than re-inventing the wheel each time a position change is made, all these items were provided up front, purchased by the individual units as permanent materials, to remain in the units, with explicit instructions that these Guidebooks were to be passed on from leader to new leader. The main idea here is to provide a continuum. Too often our programs are interjected with short-term leaders who come and go and the program is on a continual startup basis.

Essentially, we found that Scouting's three greatest challenges are: training, tenure and turnover. For the brief period that most leaders are in a position, it is imperative that he/she quickly understands what the program is, and is then able to continue and enhance that program for the young men.

Too often also, through no fault of their own, our units are punctuated with Scouting leadership that wallows in a sea of uncertainty, ignorance and subsequent nonperformance. We can change that.

Incentive point system

As our next step over the following two years, we developed and refined a court of honor point system that gave weighted values for the things we wanted to focus upon. Lots of prizes and plaques were given at each court of honor (every other month, except during the summertime), and at the end of the Scouting year.

Our court of honor point system consists of three sections:

Section One

This section of the system is for the benefit of the young men. They receive points for: Eagle and palm awards, Star and Life and Scout to First Class rank advancements, merit badges, religious awards, Scouts in uniforms (at least a shirt), young men attending, Varsity Letters, Varsity Pins, Venturing Silver Awards, Venturing Gold Awards, and Venturing Ranger Awards.

Section Two

This focuses on the adults:

Attendance of Adult Leaders, committee members, advisors; leaders Fast Start, Basic and Advanced Trained; leaders in uniforms, adult religious awards, roundtable attendance, parents present, etc.

Section Three

These are performance points, for such as:

Troop banner, troop cheer, a presentation, (young men give a humorous quick skit, talk about an activity, lead the group in the Scout Law or Scout Oath); service projects, three-month calendar available that night, Key Scout Leaders meeting held, campouts since last court of honor, Jamboral registration paid and Quality Unit Award received, etc.

Find your own solutions

You may decide to develop other values of your own, values that will work for your organization. The important thing is that if the rewards and incentives are real enough and achievable, both the leaders and the young men will move

toward your organization's goals.

We found that when the Scouting leaders are trained, when they are armed with the needed materials, when they can see the scope of your objectives, and when they have a follow-through program, then that program moves ahead with greater certainty, resulting in myriad personal rewards and achievements for both the young men and the leaders.

Rule One: Make it fun!

The Right to Inspiration

Each of us has a right to inspiration whether you are a Scout leader, or whether you serve in other leadership capacities. There are times in our lives when we reach very critical points; when we must reach beyond our own self-imposed limitations and ask for something well beyond. Let me cite a personal incident that occurred nearly twenty years ago and is still very fresh in my mind because it left such a lasting and profound impression.

I was serving as a High Councilor in the LDS Provo, Utah Central Stake, prior to a major stake conference, I was told by our Stake President, President Thomas, that I had the assignment to be one of two speakers, myself and another sister, who would both give short talks; while Boyd K. Packer, from the Council of the Twelve would be the main speaker. As prominent as he is, I knew the stake center would be absolutely packed to capacity. My assignment was for a five minute talk! These are without doubt the most difficult. The assignment was given on Saturday. I had just one week to prepare.

My every available moment that next week was spent in earnest preparation. My employment at that time was in Salt Lake City, so I was commuting to and from Provo, about a one hour's drive each way. Since I was alone, coming and going I rehearsed and changed, and changed and rehearsed, trying to develop the talk I would give.

Friday night came and as I sat in my study making my final preparations, I suddenly became aware that the talk I had spent all week long preparing was not the talk I would give the next night. This was frightening. Here it was, the day before the night I was to deliver the talk and I felt that I had no talk to give. And, I had only one day to prepare.

For me writing is extremely difficult. I have written and rewritten some materials as many as seventy-five times on the foreword of a book I published. There that evening I felt that I had done all that I could possibly do to prepare. I had worked diligently and conscientiously to develop my material. And now . . . A hollow feeling filled my stomach. At that moment I felt that I had only one recourse.

This was the time when I must pray, very fervently. And fervently I did for several minutes. Then, I proceeded to take up my ball point pen and placed my yellow legal pad directly in front of me -- and I began to write. Clearly in my mind I listened to and recognized the voice of Bruce R. McConkie of the Council of the Twelve dictating to me. He proceeded for some minutes not too fast, just a steady pace until he had dictated to me my entire talk. His material completely filled two and a half legal pages.

Very taken by the moment, I then carefully read back through it. I made only two changes and they were

punctuation marks. I needed to know how long it was, so I read it aloud to time it. Five minutes and 1/10 of a second. I was completely overwhelmed. I had never experienced anything like that before in my entire lifetime.

Excited by the moment, I came upstairs from my basement study and told my experience to my wife. It was a very personal revelation. She said, "Well, you deserved it. You worked for it."

The next evening I gave that talk just as it was given to me. The most interesting part about this was the fact that later as I checked on it, I found out that the suggested material outline for all the stake conferences for that time had been prepared by Bruce R. McConkie.

Many times since then I have reflected upon this very personal incident. It changed my life. I doubt that I will ever have another quite like it. This type of incident may never happen to you --- but to me it proves the very important point that you and I have the right to inspiration in our personal lives, particularly in our responsibilities toward others.

The key, I believe, is that we must first do ALL that we can do to accomplish the intended purposes. When we have done that, we have fulfilled our part of the responsibility. Not until!

When we have done that, with sincerity and diligence, then we have earned the right to ask, keeping ourselves in tune with the spirit of revelation. This principle of inspiration can be applied to Scouting,

your job, education, any portion of your life.

We must earn the right to ask. It is not freely given. "*Knock and it shall be given unto you.*" But first we must *knock*. "*Seek, and ye shall find.*" First we must truly seek before we can find.

I am hopeful that as you work as a leader of the great young men within your stewardship and as you gently mold their young lives that you will remember to apply this important principle as part of your own life.

David L. Olpin